Co-funded by the Justice Programme 2014-2020 of the European Union









## **COURT STAFF TRAINING PROJECT**

# BETTER APPLYING EUROPEAN CRIMINAL LAW

Series of interactive legal and language training events for court staff in Europe



# The Project

Under the Justice Programme 2014-2020, ERA is implementing in partnership with the European Judicial Training Network (EJTN) and the support of 17 national judicial training institutions from 14 Member States, a pilot project tackling the deficiencies of court staff training on European law.

The project will tackle gaps in training on EU law for court staff by developing standardised training materials in the area of EU criminal law and by organising a series of training activities addressed exclusively to court staff from all over Europe.

# **Approach**

In order to familiarise court staff with the relevant EU acquis and to increase their confidence in their future using of the available legal instruments and procedures, it is essential:

- To identify the court staff's specific training needs;
- Toprovide interactive and well-structured training;
- To improve the court staff's English communication skills.

# Methodology

Although there is a wide variety of training needs on EU law for court staff, this project will focus on an area with particular practical relevance for their work, namely the European Arrest Warrant (EAW), the European Investigation Order (EIO) and further instruments to enforce foreign criminal sentences. The following instruments will be covered:

- Particularities of the European Arrest Warrant
- The use of the European Investigation Order and the forthcoming European Production and Preservation Orders
- The legal framework of mutual legal assistance within the EU
- Support offered by the website of the European Judicial Network
- The enforcement of foreign criminal sentences
- Freezing, seizure and confiscation under Directive 2012/42/EU

# **Objectives**

- Creating a standardised training package, consisting of practical case studies and a manual on legal terminology in English, for setting up interactive seminars in the specific area of European criminal justice for court staff;
- Implementing a series of 9 legal seminars and 5 language training events around Europe, aimed at approximately 475 court staff;
- Developing both legal and linguistic skills of court staff members and strengthening their competences in order to facilitate cross-border communication and cooperation;
- Bringing together court staff training providers from at least 17 different EU Member States and providing them with a platform for exchange of best practices, sharing information and knowhow;
- Ensuring a widespread future use of the training package by making it available in various official languages of the EU and by distributing it to all interested stakeholders.

The training materials for the provision of legal training will mainly consist of case studies covering the abovementioned EU instruments. The materials will focus on tasks relevant to the work of court staff and be as basic and practical as possible. The case studies will be drafted in English and translated into the 9 national languages of the partners taking part in this activity. For the provision of language training a manual on legal terminology in English including

language exercises will be developed by a linguistic expert. The exercises will focus on developing four skills: reading, writing, speaking and listening.

## Calendar of activities

## Coordinating meeting

Online, 23 and 30 September 2020

Language: English; Event number: 320SDT30

#### Legal seminars

The 9 legal seminars will have a duration of 1.5 days and will be addressed to max. 30 participants each. The training will be based on introductory face-to-face presentations and the solving of the developed case studies. Each seminar will deal with one of the following topics:

- The European Arrest Warrant
- The European Investigation Order
- Mutual Legal Assistance
- Freezing and Confiscation
- Recognition of judgements and decisions

#### Pan-European conference

European criminal law for court staff on EU criminal law matters relevant for their judicial work

Open to court staff from all EU Member States

Zagreb, 24 – 25 March 2022 Language: English; Event no.: 321DT19

Interested court staff will be able to register using the online registration form available on the event page.

Participation fee: € 250

Accommodation: The participation fee includes maximum 2 nights at the hotel booked by ERA.

Travel: Selected court staff will receive a significant contribution to their travel costs upon receipt of the original invoices, tickets and receipts. Participants are asked to arrange their own travel.

#### National legal seminars

Seminars on specific aspects of European criminal justice

#### **BELGIUM**

Belgian Judicial Training Institute

Brussels, postponed Language: French & Dutch

#### **BULGARIA**

Bulgarian Institute of Justice Sofia, 21 – 22 October 2021

Language: Bulgarian

#### **GERMANY**

Ministry of Justice, Baden Württemberg Stuttgart, 9 – 10 December 2021 Language: German

#### **HUNGARY**

Hungarian Academy of Justice Budapest, 26 – 27 January 2022

Language: Hungarian

#### THE NETHERLANDS

Dutch Training and Study Centre for the Judiciary Utrecht, 7 – 8 February 2022

Language: Dutch

#### **POLAND**

National School of Judiciary and Public Prosecution (KSSiP)

Lublin, 16 - 17 December 2021

Language: Polish

#### **PORTUGAL**

Ministry of Justice – Directorate-General for the Administration of Justice (DGAJ)

Lisbon, 3 - 4 November 2021

Language: Portuguese

#### **ROMANIA**

National School of Clerks

Barlad, 20 - 21 September 2021

Language: Romanian

#### **SLOVENIA**

Ministry of Justice, Judicial Training Centre

Ljubljana, 10 – 11 February 2022

Language: Slovenian

## Calendar of activities

# Legal English training events on European criminal justice

In parallel to the organisation of the purely legal seminars, a series of 5 English language training events will be implemented. Each event will have a duration of three days in total and will be addressed to maximum 30 court staff from various EU Member States.

The legal training will be conducted by two legal experts and the linguistic training by two professional linguists: all experts will have at their disposal the training materials (case studies & linguistic manual) specially developed for the implementation of these training events.

#### ONLINE

Date: 19 – 21 January 2021 Event number: 321SDT20

## ONLINE

Date: 28 – 30 April 2021 Event number: 321DT21

#### Trier, Germany ERA

Date: 27 – 29 September 2021 Event number: 321DT22

#### **Brussels, Belgium EJTN**

Date: 19 – 21 January 2022 Event number: 322DT01

#### **Brussels, Belgium EJTN**

Date: 23 – 25 March 2022 Event number: 322DT05

## Participation conditions

#### Registration

Participation is on selection. Participants should have a working knowledge of English. Interested court staff may register via their respective national training institutions.

#### Participation fee

Participation in the Legal English training events is free of charge.

#### Accommodation

Accommodation for 3 nights will be booked by the organisers.

#### **Travel**

Selected court staff will receive a significant contribution to their travel costs upon receipt of the original invoices, tickets and receipts. Participants are asked to arrange their own travel.





# **Expected results**

By the end of the project's lifetime, the following results will be achieved:

- 9 legal and 5 language training events for court staff organised throughout Europe;
- 475 court staff trained on EU criminal law instruments;
- 7 sets of case studies and 1 linguistic manual developed;
- 1 legal training package in 10 EU languages;
- 1 webpage including all project's deliverables.

# Project webpage

If you are interested in more information about the seminar series or would like to have free access to the specially developed training materials, please visit our project webpage under the following link:

# https://era-comm.eu/court-staff-criminal-law/

The content of the webpage will be updated regularly.

The training package in all available language versions will be added after the implementation of the planned seminar series.

## Contact



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## **Partner**



# Supporting organisations



#### **Belgium**

Judicial Training Institute (IGO-IFJ)



#### Hungary

National Office for the Judiciary (NOJ)





#### Bulgaria

National Institute of Justice (NIJ)



#### Lithuania

National Courts Administration (NCA)



#### Croatia

Judicial Academy



#### The Netherlands

Training and Study Centre for the Judiciary (SSR)



#### **Czech Republic**

Judicial Academy



#### **Poland**

National School of Judiciary and Public Prosecution (KSSiP)



#### Finland

Ministry of Justice



#### **Portugal**

Ministry of Justice, Directorate General for the Administration of Justice (DGAJ)



#### Germany

Federal Ministry of Justice and Consumer Protection (BMJV)

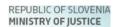


#### Romania

National School of Clerks



Ministry of Justice of Baden-Wuerttemberg



#### Slovenia

Ministry of Justice, Judicial Training Centre





Judicial Academy of North Rhine-Westphalia



#### Spain

Centre for Legal Studies (CEJ)



Bavarian State Ministry of Justice



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