



# European Criminal Law: Legal English for Court Staff

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Co-funded by the Justice Programme 2014-2020 of the European Union

# 1. Work in pairs. Ask your partner how they would translate into English the type of court staff that they are. Use the following options (or add more options if you need to):

- court/judicial clerk
- court/judicial secretary
- court/judicial officer
- court manager
- (court) registrar
- court/judicial counsellor/counselor
- court/judicial advisor (or adviser)
- judicial trainee
- trainee judge
- assistant judge
- assistant to a judge
- judge's assistant
- court/judicial assistant
- legal assistant
- judicial operator
- bailiff/enforcement officer/enforcement agent
- referendary

#### 2. Use the following list to help you describe your responsibilities in your court:

- 1. General management of the court (preparing the courtroom for cases; management of the court agenda; dealing with audiovisual equipment in court; bringing witnesses and experts into the courtroom, identifying them and swearing them in; filing cases and relevant documentation; daily running of the court, etc.).
- 2. Assistance to judges/prosecutors.
- 3. Management of case progress.
- 4. Taking minutes at hearings.
- 5. Dealing with costs or expenses.
- 6. Assisting judges with case documents and with the drafting of decisions.
- 7. Issuing certain preliminary decisions/orders.
- 8. Conducting certain court proceedings.

- 9. Decisions on applications for legal aid.
- 10. Requests for judicial assistance by a domestic court or a domestic authority (filling in forms, etc.).
- 11.Requests for judicial assistance by an EU court or a court of a third state (filling in forms, etc.).
- 12. Receiving and transmitting documents.
- 13. Service of judicial and extra-judicial documents.
- 14. Enforcement of court decisions.
- 15. Dealing with human resources issues.
- 16. Dealing with budget issues.
- 17. Data protection issues.
- 18. Public procurement procedures.
- 19. Dealing with complaints by the parties or other actors in the proceedings.
- 20. Dealing with access to justice and procedural rights issues (right to translation & interpretation, access to a lawyer, access to information, etc.).

## 3. Using the tables below, work in pairs (with a partner from a different Member State) and discuss your opinion on the following:

(a) if you think that a legal background is necessary or not to have access to your profession and whether it is useful;

(b) if you think that you should have more or less responsibilities in EU cooperation in criminal matters, and their corresponding procedures.

#### **EXPRESSING YOUR OPINION**

Stating an opinion	Asking for an opinion
I think/believe	What do you think about?
As far as I am concerned	Do you agree that/Don't you agree that?
In my opinion/in my view/to my mind	How do you feel about that?
If you want my honest opinion	Do you have any views on this?
According to	What's your idea?
The way I see it	What are your thoughts on this?
If you ask me	Wouldn't you say/agree with me that?
As far as I am concerned	How do you see this?

Agreement	Negative agreement
I couldn't agree more.	I am afraid I cannot agree with you/that
I (fully, totally, partially) agree.	I don't think so.
You are (absolutely) right.	I cannot (possibly) agree with you.
I simply must agree with that/you.	I don't agree with you/with that.
I am of the same opinion (as).	Me neither ( <i>colloquial</i> ).
I completely/absolutely agree with	Not quite right ( <i>colloquial</i> ).
My reasons for	Nor am I.
There is no doubt that	Neither do I.
So do I / So am I.	Nor does she.
I share your concerns/views/fears about	So am I.
That's so true!	Not necessarily.
You have a point there.	No way (colloquial)!
Exactly!	That's not always the case.

#### EXPRESSING AGREEMENT AND DISAGREEMENT

#### 4. Basic legal vocabulary. Answer the following questions:

a. Can you provide words that you think could be synonyms for "case"? Do they all mean the same?

b. What do you call a "decision" by a judge? Provide all the names that you know and try to explain the difference between them.

c. What is the difference between "court" and "tribunal" in your Member State? Do the terms have a different meaning in the European Union and at the international level?

d. What are the names for the two "sides" in criminal proceedings?

e. What do you call the geographical area and the matters over which a judge/court/officer (if that be the case) has powers?

f. What other expressions do you know for "to give judgment"?

g. What is the difference between the following terms related to criminal proceedings: "suspect", "defendant" and "offender" / "criminal"?

h. What are the terms used in English for "grave" offences and for not so "grave" offences?

#### 5. Provide the appropriate term for the (non-academic) definitions below:

- a) Law passed by Parliament:
- b) Place where a trial is held:
- c) The judges of a country, seen as a group:
- d) An illegal act which is punishable by the law:
- e) Court order requiring someone to appear in court:
- f) Each of the sections of a court:
- g) Document giving the police the power to arrest someone:
- h) Formal accusation or indictment:

i) The outcome of criminal proceedings finding that a person charged with a crime is not guilty:

j) The outcome of criminal proceedings finding that a person charged with a crime is guilty:

k) Court session in which oral arguments are heard and evidence may be presented:

I) Law originating from judicial decisions (in some legal systems it is binding whereas in some others it is persuasive) as distinguished from law created by legislation:

m) In criminal proceedings, applying to a higher court, usually to have a conviction overturned or a sentence reduced:

n) Information/items submitted to a court to establish a fact, a point in question or the truth:

o) Adjective used for evidence that cannot be admitted:

p) Arguments/allegations/statements made/pleaded in court:

q) A person who commits a crime or offence more than once:

r)Someone who helps another person commit a crime (and is usually present when it is committed):

s) A change in the location of a trial, sometimes involving jurisdiction issues; it may be for reasons such as concerns over the fairness of the trial (e.g. publicity issues), or changes due to the interests of justice (e.g. availability of witnesses):

t) The questioning of witnesses carried out by the other 'side' in the proceedings:

u) This adjective is applied to a sentence when an offender / a criminal has to serve a certain period of time in prison (or a young offenders' institution):

v) A sentence involving a term of imprisonment but not resulting in it unless another offence is committed within a specified period:

w) Factors that make an offence more serious and are likely to increase the sentence:

x) Factors that make an offence less serious and are likely to decrease the sentence:

y) An order signed by a judge that instructs owners of a property to allow the police to enter and search for items:

z) Obligatory, something that legally forces someone to do something:

#### 6. Fill in the blanks with the correct option. Some of them are used more than once.

an offence, the facts, the oath, the evidence, guilty, a verdict, a fine, an enquiry, a case, sentence, evidence, an action, a prison sentence, a crime

(a) To try	
(b) To hear	
(c) To reach	
(d) To pass	
(e) To impose	
(f) To conduct	
(g) To assess	
(h) To punish	
(i) To commit	
(j) To plead	
(k) To give	
(l) To return	
(m) To serve	
(n) To take	

# **LISTENING SKILLS**

### 1. Mutual Legal Assistance

#### [Source: https://www.youtube.com/watch?v=KBo3WZsZBH0]

This video has to do with Mutual Legal Assistance Treaties and Letters Rogatory (in particular in the US), and it is meant only for you to become familiar with the vocabulary used in the field on Mutual Legal Assistance. Fill in the gaps.

#### 1 What is a letter rogatory?

A letter rogatory is a (1) \_\_\_\_\_\_ for judicial assistance from a foreign country. In 2 the absence of a treaty between two countries that covers such situations, these letters are 3 necessary if a person in one country needs to (2) \_\_\_\_\_ court documents or (3) 4 \_\_\_\_\_ from a foreigner. These acts could be deemed a 5 violation of the sovereign (4) \_\_\_\_\_\_ of the foreigner's home country if performed 6 7 without judicial supervision. A letter rogatory has to travel through proper diplomatic channels, which means that the process is usually a (5) \_\_\_\_\_\_ one. 8 9 This process is still common in cases involving North and South American countries, although (6) have simplified the process between North America and most 10 of Europe and Asia. Individuals usually require a letter rogatory if they are involved in legal 11 12 (7) \_\_\_\_\_\_ that include a person from another country. This could mean that the foreigner is the subject of a (8) \_\_\_\_\_\_ or simply has information essential to the 13 case. In such circumstances, a person can draft a letter rogatory that includes information 14 15 on the case, the nature of the request in a statement of the local court that shows the reasons why the foreign court needs to (9) \_\_\_\_\_. 16 Preparing a letter rogatory usually is required to serve one of two possible purposes: the 17 letter may be necessary to get the foreign court to perform (10) \_\_\_\_\_ of 18 \_\_\_\_\_, which essentially refers to the serving of court documents. It might be 19 necessary to (11) \_\_\_\_\_\_ evidence, unless the case is one in which a country 20 claims universal (12) \_\_\_\_\_\_ then a court that tried to perform these acts in a 21 foreign country without permission would be in (13) \_\_\_\_\_ of international law. 22 23 When a letter rogatory is prepared, it has to pass through several diplomatic channels before 24 it can produce the desired effect. In the United States, for example, this process includes 25 the letter passing through the Department of State, the US Embassy, the Ministry of (14) \_\_\_\_\_ and the Ministry of Justice before finally reaching the 26 27 foreign court. Although other countries may have a different diplomatic chain, anyone who 28 requires a letter rogatory should expect a long wait before the request in the letter is (15) 29

Letters rogatory are complicated somewhat by the fact that they are subject to the laws of the foreign country involved; for example, **(16)** for collecting evidence in the United States may differ from a country in South America. Because of such complications in the length of the process, most countries in Europe, Asia and North America signed treaties and agreements in the 20th century which made the process much easier. These agreements allow for rapid serving of court documents between countries and contain (**17**) \_\_\_\_\_\_ rules for collecting evidence.

## 2. The European Arrest Warrant

#### a) The Assange case (I). Listen to this video and then answer the questions below.

[Source: <a href="http://www.youtube.com/watch?v=1eg26o5cD3c">http://www.youtube.com/watch?v=1eg26o5cD3c</a>]

- 1. What country would Julian Assange be extradited to?
- 2. What was Mr. Assange's claim before the District Judge?
- 3. What is the reaction of Mr. Assange's lawyers to the decision of the court?
- 4. What are the charges against Mr. Assange?
- 5. Where did the alleged offence(s) take place?
- 6. His lawyers argue that extraditing Mr. Assange to Sweden would \_\_\_\_\_\_ his human rights.
- 7. District Judge Howard Riddle \_\_\_\_\_ (that) extradition was legal and that there is no reason why Mr. Assange wouldn't get a \_\_\_\_\_
- 8. What did the Judge say about the likelihood that things said about Mr. Assange would interfere with the course of justice in Sweden?
- 9. How is Mr. Assange's reaction to the court's decision described?
- 10. What will the next step be for Mr. Assange?
- 11. While Mr. Assange prepares to go to the High Court, he is on \_\_\_\_\_

## b) The Assange case (II). First read Art.6 of the Framework Decision below. Then listen to the video and fill in the gaps.

COUNCIL FRAMEWORK DECISION of 13 June 2002 on the European Arrest Warrant and the surrender procedures between Member States.

#### Article 6

#### Determination of the competent judicial authorities

1. The issuing judicial authority shall be the judicial authority of the issuing Member State which is competent to issue a European arrest warrant by virtue of the law of that State.

#### **UK Supreme Court**

Assange (Appellant) v The Swedish Prosecution Authority (Respondent) [2011] UKSC 22. On appeal from [2012] EWHC Admin 2849. [7:44]

[Source: <a href="https://www.youtube.com/watch?v=9JEYOwg4qUw">https://www.youtube.com/watch?v=9JEYOwg4qUw</a>]

1 The Swedish public prosecutor has (1) \_\_\_\_\_\_ the extradition of Mr. Assange on (2) \_\_\_\_\_\_ of serious sexual offences. That request has (3) \_\_\_\_\_\_ a 2 3 point of law of general public importance. It is not a point in respect of which the particular facts of Mr. Assange's case have any relevance. This summary is about that point of law. 4 It used to be the case that this country would not (4) \_\_\_\_\_\_ a person to another 5 European country until a court here had considered the (5) \_\_\_\_\_\_ against that 6 person. The court would not approve extradition unless the evidence justified his being 7 8 subjected to a criminal (6) \_\_\_\_\_. 9 All that changed in 2001 when we gave effect to the 1957 European Convention on Extradition. The following year the (7) \_\_\_\_\_ of that Convention were 10 superseded by an agreement reached between the members of the European Union. The 11 12 terms of that agreement were set out in a European Union Framework Decision, which this 13 country was under a duty to implement. The Framework Decision directed that if a (8) 14 in one state requested the extradition of a person from 15 another state, the latter state would give effect to the request without considering the 16 evidence. It was for the requesting state to consider whether the evidence justified extradition. The United Kingdom gave effect to the (9) \_\_\_\_\_ in 17 the Extradition Act 2003. That Act provided that, subject to certain conditions, this country 18

will extradite a person if we receive a request from a judicial authority in another memberstate.

The point of law is simply: what do the words 'judicial authority' mean? Mr. Assange has argued that they mean a **(10)** or judge. Sweden's request has been issued by a public **(11)** who is not a court or judge, so Mr. Assange has argued that the request is invalid and he doesn't have to go back to Sweden.

The point of law is simple to state but it has not been simple to resolve; indeed, we have only (12) \_\_\_\_\_\_ our decision by a majority of five to two.

- There was discussion in Parliament about the words 'judicial authority' when the Bill which became the Extradition Act was being debated. The Bill used the words 'judicial authority' because those words were in the Framework Decision, and the Act was designed to **(13)** <u>to the Framework Decision</u>. It is clear that some Members of Parliament believed that the words 'judicial authority' in the Framework Decision meant a court or a judge; indeed, one Minister specifically stated to a parliamentary committee that this was the case. But he was mistaken.
- <sup>34</sup> 'Judicial authority' is the English translation of the French words '*autorité judiciaire*'. The <sup>35</sup> Framework Decision is in both English and French, so it's necessary to have **(14)** <sup>36</sup> \_\_\_\_\_\_ also to what the French phrase means. The French phrase has a wider <sup>37</sup> meaning than the English phrase. In French, the words 'judicial authority' can be used of a <sup>38</sup> public prosecutor. When the Member States implemented the Framework Decision, many <sup>39</sup> of them **(15)** \_\_\_\_\_ public prosecutors to perform the role of the judicial authority.

40 There was no suggestion that this was contrary to the Framework Decision.

41 Having particular regard to this fact, the majority of the court (16) \_\_\_\_\_

42 \_\_\_\_\_\_ that in the Framework Decision the words 'judicial authority' or '*autorité* 43 *judiciaire*' **(17)** \_\_\_\_\_\_ a meaning that includes a public prosecutor. Two members 44 of the court, Lady Hale and Lord Mance, consider that this does not determine the meaning 45 of 'judicial authority' in the Extradition Act. In that Act, they mean a court or judge, as the 46 minister had explained. The other members of the court do not agree.

47 Parliament's intention in (18) \_\_\_\_\_\_ the Extradition Act was to give effect to the 48 Framework Decision. This was necessary in order to produce a uniform and (19) 49 \_\_\_\_\_\_ system of extradition in Europe. It was also necessary in order to comply 50 with the duty of the United Kingdom under international law. So there is a (20) 51 \_\_\_\_\_\_ that the words 'judicial authority' should have the same meaning in the 52 Extradition Act that they have in the Framework Decision. The understanding of some

53 Members of Parliament or the statement of the Minister as for the meaning of the Framework

- 54 Decision does not displace this presumption.
- 55 For these reasons, the majority has concluded that the Swedish public prosecutor was a
- 56 judicial authority within the meaning of both the Framework Decision and the Extradition Act.
- 57 It follows that the request for Mr. Assange's extradition has been (21) \_\_\_\_\_
- 58 made, and his appeal against extradition is accordingly (22) \_\_\_\_\_\_.
- <sup>59</sup> '[*inaudible*] (...) I wanted to raise. You will appreciate that we have had only a very limited <sup>60</sup> opportunity to study this **(23)** \_\_\_\_\_\_ and learned decision and also that we've <sup>61</sup> had no opportunity as yet to consult with our client. However, there is one matter which <sup>62</sup> causes us considerable concern on our initial reading of the decision. And that is that it <sup>63</sup> would appear that a majority of the members of this court have decided the point, either <sup>64</sup> principally or **(24)** \_\_\_\_\_\_, on the basis of the interpretation of the Vienna <sup>65</sup> Convention on the law of treaties, a point, with respect, which was not **(25)** \_\_\_\_\_\_
- 66 during the appeal and which we were given no opportunity to address. Now obviously this
- 67 Court will have in mind its recent decision in the case of Lukaszewski, (26)
- 68 that Article 6 applies to extradition proceedings in the United Kingdom. We are therefore 69 currently considering our position, and whether or not it will be necessary, with great regret,
- 70 to make an application to this court that this matter should be reopened so that we have an
- 71 opportunity to argue this point. I say this only to (27) \_\_\_\_\_\_ it up because
- obviously at the moment we need to study the (28) \_\_\_\_\_\_ and consult with our
- client and I appreciate the urgency of the situation and therefore thought I ought to make
  that known publicly as soon as possible.'
- 75 'Yes, thank you, Miss Montgomery, you must consider...'
- 76 'I am not chronically Miss Montgomery.'
- 77 **'Sorry**.'
- 78 'Although I am easily mistaken for her.'
- 79 'I think Miss Rose...'
- <sup>80</sup> 'I beg your pardon. You must consider the judgment at a proper measure and if you wish to
- 81 make an application, we will (29) \_\_\_\_\_ you the opportunity'

- 82 'Yes. I don't know how long your Lordships and your ladyship would be prepared to give us
- to make that application. We're obviously operating under some difficulty given the imminent
- 84 bank holiday weekend.'
- 85 'We'll afford you two weeks.'
- <sup>86</sup> 'My Lord, in those circumstances, as I understand it, the order that was agreed was that this
- 87 order should be **(30)** for seven days, but given the point I've just raised,
- can I ask your Lordships and your Ladyship to (31) \_\_\_\_\_\_ that order so that it is
- stayed for 14 days to permit us to make that (32) \_\_\_\_\_?
- 90 'Um, that seems a reasonable **(33)** \_\_\_\_\_.'
- 91 'l'm **(34)**\_\_\_\_\_.'

## 3. The European Investigation Order

[Source: <u>http://www.parliamentlive.tv/Main/Player.aspx?meetingId=6498;</u> 27 July 2010]

#### Listen to Mrs. May's statement in Parliament about the EIO and fill in the blanks:

Thank you, Mr. Speaker. With permission, Mr Speaker, I would like to make a statement on 1 the (1) \_\_\_\_\_ Directive for a European Investigation Order, and the 2 Government's decision to (2) \_\_\_\_\_\_ that draft Directive. 3 As people have become more mobile, so too has crime, and that has serious consequences 4 for our ability to bring criminals to (3) \_\_\_\_\_. To deal with (4) \_\_\_\_\_. 5 agreements. These agreements provide a **(5)** \_\_\_\_\_\_ through which states can 6 7 obtain (6) \_\_\_\_\_\_ from overseas. MLA has therefore been an important tool in the 8 fight against international crime and terrorism. It's been crucial in a high number of (7) 9 \_\_\_\_\_ - \_\_\_\_ cases. For example, Hussein Osman, one of the failed 10 terrorists from the 21/7 attacks five years ago, might not have been (8) 11 12 had it not been for evidence (9) \_\_\_\_\_\_ through MLA. But MLA has not been without its faults. The process is fragmented and confusing for the 13 police and (10) \_\_\_\_\_, and it is too often too slow, taking in some cases many 14 months to obtain vital evidence. Indeed, in one (11) \_\_\_\_\_\_ - \_\_\_\_ case the evidence arrived in the UK *after* the (12) \_\_\_\_\_\_ had been completed. The 15 16 European investigation order therefore seeks to address these problems by simplifying the 17 system with a (13) \_\_\_\_\_\_ request form and providing formal deadlines for the 18 19 (14) \_\_\_\_\_ and execution of requests. 20 Mr. Speaker, the Government has decided to opt into the EIO because it offers practical 21 help for the British police and prosecutors, and we are determined to do everything we can to help them cut crime and (15) \_\_\_\_\_\_ justice. And that is what the police say 22 this will do. We wrote to every ACPO force about the EIO, and not one said we should not 23 24 opt in. ACPO themselves replied, and I quote: "the EIO is a simpler instrument than those already in existence and, provided that it is used 25 sensibly and for appropriate (16) \_\_\_\_\_, we welcome attempts to simplify and (17) \_\_\_\_\_ mutual legal assistance." 26 27 But I know that some honourable members have concerns about the EIO, and I would like 28 29 to address them in turn. First is the question of sovereignty. In justice and home (18) \_\_\_\_\_, there are many ideas coming out of Brussels, like a common (19) 30 31 policy, that would involve an unacceptable loss of sovereignty. And I want to be absolutely clear to the House - I will not sign up to these proposals, and I've made that 32 clear to my European counterparts. But this Directive does not incur a shift in sovereignty. 33 34 It is a practical (20) \_\_\_\_\_\_ that makes it easier to see justice -British justice- done 35 in this country. 36 Now second is concern about burdens on the police. At a time when we're reducing domestic 37 burdens on the police, I agree it would be unacceptable to have them (21) re-imposed by foreign forces. And that's why we will seek to ensure that there is a 38 proportionality test, so police forces are not obliged to do work in relation to (22) 39 40 \_\_\_\_\_\_ offences. Forces will be able to extend deadlines when it is not possible 41 to meet them. And I want to be clear that the EIO does not allow foreign authorities to (23) 42 UK police officers on what operations to conduct, and it does not allow foreign officers to operate in the UK with law (24) \_\_\_\_\_ powers. 43

#### 4. The enforcement of judgments: transfer

[Source: Commission notice — Handbook on the transfer of sentenced persons and custodial sentences in the European Union 2019/C 403/02, <u>https://www.ejn-crimjust.europa.eu/ejnupload/News/HANDBOOK-909-</u> <u>EN\_TXT.pdf</u>]

You are going to listen to a text read aloud by some of your colleagues in order to get used to hearing different accents in English. Finish off the missing parts of some sentences.

#### 1 Enforcement of the sentence

#### 2 Law governing enforcement

3	The Frame	work	c Dec	ision clearly	stipu	lates that	it the enfo	rcement of	the sentenc	e (1)
4							_ by the lav	w of the exe	cuting State	. The
5	authorities	of	the	executing	State	alone	shall be	competent	to decide	(2)
6							_ and to dete	ermine all the	measures re	lating
7	thereto,	ir	ncludir	ng the		grounds	for	early	and	(3)
8							_ (Article 17	).		

#### 9 Deduction

10 The competent authority the executina State shall deduct (4) of in connection with the sentence in respect 11 12 of which the judgment was issued from the total duration of the deprivation of liberty to be 13 served (Article 17(2)) (65). 14 Early and conditional release How much time the sentenced person will actually spend in prison depends largely on the 15 provisions early and conditional release 16 on (5) . The differences between Member States 17 are considerable in this respect: e.g. in some Member States the sentenced person is released 18 \_\_, in others after one third of the 19 (6) 20 sentence. 21 The competent authority of the executing State shall, upon request, inform the competent 22 authority of the issuing State (7) on 23 possible early or conditional release. When this information is provided, the issuing State may application 24 agree to the of such provisions or may choose (8) 25 \_ and end the transfer process (Article 17(3)). 26 Member States have the possibility to provide that any decision on early or conditional release 27 may take account of those provisions of national law, indicated by the issuing State, under 28 which 29 the person is entitled to early conditional release (9) or 30 (Article 17(4)).

Amnesty, pardon 35

36 37	Both	the	issuing	State	and	the amnesty	executing or pardon	State	(11)
38	person	(Article 1	9 (1)).						lonood
39	Review	∕ of the ju	dgment						
40 41 42	howeve		of the judg ne issuing St			he applicati	ons for review	w of the jud	, Igment
43	Right to	o enforce	the judgmen	t					
44	The iss	uing State	e shall not pro	bceed with t	the enforce	ement of the	e sentence on	ce its enford	ement

The issuing State shall not proceed with the enforcement of the sentence once its enforcement 44 in the executing State has begun except in cases where the right to enforce the sentence shall 45 be reverted to the issuing State upon its being informed by the executing State (13) 46 47 (Article 22).

#### Communication and information duties 48

49 The Framework Decision contains detailed information obligations for both the issuing State 50 and the executing State, (14)

51 The competent authority of the issuing State needs to inform the competent authority of the executing State of any decision or measure as result of which 52 а (15) 53 \_\_\_\_\_ immediately or within a certain period of time (Article 20). As a consequence, the competent authority of the executing State shall (16) 54 \_\_\_\_\_ of the sentence as soon as it has received 55

56 this information.

The competent authority of the executing State shall without delay inform the competent 57 authority 58 issuing State which of the by any means leaves (17) 59 \_\_\_\_\_ (Article 21):

(a) of the forwarding of the judgment and the certificate to the competent authority of another 60 Member State because the executing State had 61 (18) 62 .

(b) of the fact that it is in practice impossible to enforce the sentence because after 63 transmission of the judgment and the certificate to the executing State, the sentenced 64 of the executing State, in 65 person (19) \_\_\_\_ which case there shall be no obligation on the executing State to enforce the sentence; 66

(c) of the final decision to recognise the judgment and enforce the sentence (20) 67

- 69 (d) of any decision not to recognise the judgment and enforce the sentence on the basis of \_\_\_\_\_ (Article 9), together with the 70 (21) 71 reasons for the decision:

72 73	<ul><li>(e) of any decision to (22)</li><li>or (3)), together with the reasons for the decision</li></ul>					decision;				(Articl	e 8(2)
74 75	(f)	of	any	decision	not	to	enforce was gr	the anted (A		ence 9(1)) to	<b>(23)</b> gether
76	with	the rea	sons for	the decision;							
77 78	(g)	of	the	beginning		and		end so indicat	of ed in the	the e certific	<b>(24)</b> ate by
79	the is	ssuing	State;								
80	(h) o	f the se	entenced	person's <b>(25)</b> _							_;
81 82	(i)	of	the	enforcement	of	the	sentence	as	soon	as	(26)

#### TEXT TO BE READ ALOUD

#### 1 Enforcement of the sentence

#### 2 Law governing enforcement

The Framework Decision clearly stipulates that the enforcement of the sentence shall be governed by the law of the executing State. The authorities of the executing State alone shall be competent to decide on the procedures for enforcement and to determine all the measures

6 relating thereto, including the grounds for early and conditional release (Article 17).

#### 7 Deduction

8 The competent authority of the executing State shall deduct the full period of deprivation of 9 liberty already served in connection with the sentence in respect of which the judgment was 10 issued from the total duration of the deprivation of liberty to be served (Article 17(2)) (65).

#### 11 Early and conditional release

How much time the sentenced person will actually spend in prison depends largely on the provisions on early and conditional release in the executing state. The differences between Member States are considerable in this respect: e.g. in some Member States the sentenced person is released after two thirds of the sentence, in others after one third of the sentence.

The competent authority of the executing State shall, upon request, inform the competent authority of the issuing State of the applicable provision on possible early or conditional release. When this information is provided, the issuing State may agree to the application of such provisions or may choose to withdraw the certificate and end the transfer process (Article 17(3)).

Member States have the possibility to provide that any decision on early or conditional release may take account of those provisions of national law, indicated by the issuing State, under which the person is entitled to early or conditional release at a specified point in time (Article 17(4)).

It is recommended that the executing State provide clear communication and an explanation of its applicable conditional release provisions to the issuing state and to the sentenced person.

- 27 Solely indicating the applicable legal provisions might not be sufficient.
- 28 Amnesty, pardon

Both the issuing State and the executing State may grant amnesty or pardon to the sentenced person (Article 19 (1)).

31 *Review of the judgment* 

When a review of the judgment is sought, however, only the issuing State may decide on the applications for review of the judgment (Article 19(2)).

34 Right to enforce the judgment

35 The issuing State shall not proceed with the enforcement of the sentence once its enforcement

in the executing State has begun except in cases where the right to enforce the sentence shall

37 be reverted to the issuing State upon its being informed by the executing State of the partial

38 non-enforcement of the sentence (Article 22).

- 40 Communication and information duties
- The Framework Decision contains detailed information obligations for both the issuing Stateand the executing State, both before and after the transfer.
- The competent authority of the issuing State needs to inform the competent authority of the executing State of any decision or measure as a result of which the sentence ceases to be enforceable immediately or within a certain period of time (Article 20). As a consequence, the competent authority of the executing State shall terminate enforcement of the sentence as soon as it has received this information.
- The competent authority of the executing State shall without delay inform the competent authority of the issuing State by any means which leaves a written record (Article 21):
- (a) of the forwarding of the judgment and the certificate to the competent authority of another
   Member State because the executing State had no competence to recognise it;
- 52 (b) of the fact that it is in practice impossible to enforce the sentence because after 53 transmission of the judgment and the certificate to the executing State, the sentenced 54 person cannot be found in the territory of the executing State, in which case there shall be 55 no obligation on the executing State to enforce the sentence;
- 56 (c) of the final decision to recognise the judgment and enforce the sentence together with 57 the date of the decision;
- 58 (d) of any decision not to recognise the judgment and enforce the sentence on the basis of 59 grounds for refusal (Article 9), together with the reasons for the decision;
- 60 (e) of any decision to adapt the sentence (Article 8(2) or (3)), together with the reasons for 61 the decision;
- (f) of any decision not to enforce the sentence if amnesty or pardon was granted (Article19(1)) together with the reasons for the decision;
- 64 (g) of the beginning and the end of the period of conditional release, where so indicated in 65 the certificate by the issuing State;
- 66 (h) of the sentenced person's escape from custody;
- 67 (i) of the enforcement of the sentence as soon as it has been completed.

### 5. Freezing and confiscation

[Source: <u>https://www.youtube.com/watch?v=JIERLmmKCgY</u>; up to 05:03]

## Listen to the video. Some intentional mistakes have been introduced in the transcript; try and spot them.

Hello my name is Fiona Jackson and I am a self-employed barrister at 33 Chancery Lane in
 London, and today I'm going to talk to you briefly about the new European Directive on freezing
 and confiscating the instruments and procedures of crime in the European Union.

- I'll split my presentation into four parts: firstly, the long history of the European Union in fighting
   this important area of work; secondly, the background into why this particular Directive came
   into force; thirdly, some key articles and divisions of the Directive and finally, its implementation
- 7 this far across the European Union.
- 8 So let's turn firstly to look at the background, and for many years the European Union has been 9 concerned that criminals were becoming increasingly clever at moving and converting and 10 transferring the proceeds of crime across the Union and beyond. That of course was an attempt 11 to seal them and prevent their recovery by Member States.
- The European Union understood that international cooperation in this area is an important element of effective a set recovering so that investigating and prosecuting authorities can help each other tracing and recover criminal assets, prevent this inception or disposal and preserve them until such time as a confiscation order can be made and the assets recovered.
- For example, in 1990 all EU Member States ratified a Council of Europe Convention requiring them to introduce laws to enable the confiscation of the proceeds of crime, including property used to commit crimes and permitting the widest possible international cooperation in the investigation and confiscation of criminal assets.
- After the Treaty of Amsterdam, which introduced the power of the Council to legislate in this area, the Union has further and since developed illegal matrix to reduce these differences in Member States' approaches to the confiscating and recovery of criminal assets.
- For example, a Council Framework Decision in 2001 that was adopted on money laundery, the identification, freezing, tracing, seising and confiscation of instrumentalities and the proceeds of crime requires Member States to ensure that property corresponding to the valued of proceeds of crime may be confiscated if the indirect proceeds of crime cannot be seized. That, for example, is generally known as value confiscation. It also requires each Member State to afford the same priority to a request from other Member States for assistance in identifying, tracing, freezing and seizing assets as it should apply for purely domestic proceedings.
- 30 In addition, under a 2005 Council Framework Decision, Member States must ensure that their 31 own national laws make provision for the confiscation of proceeds of any crime punishable by terms of imprisonment of more than one year and also introduced extensive powers of 32 confiscation in relation to tens of offences and particular categories of organised serious crime, 33 34 for example money laundering, human traffic and the sexual exploitation of children. This 35 extended powers enable national courts to infer, on the basis of specific facts, that assets belong to individuals convicted of terrorist or serious organised criminal activity and that such 36 37 assets must have been obtained as a result of previous criminal activity even if they're not 38 directly linked to the crime of which he or she has been sentenced and to order their 39 confiscation.
- 40 Another Council Decision, a Framework Decision again, adopted in 2007, requires Member 41 States to establish national asset recovery offices to help trace and identify the proceeds of 42 crime and other crime-related property which may be object to a freezing, seizure or 43 confiscation order. It provides a legal basis for exchange of information and best practice.

# **SPEAKING SKILLS**

### 1. Mutual Legal Assistance

#### Practise with the pronunciation of the following:

[Sources: 1959 European Convention on Mutual Assistance in Criminal Matters, <u>https://www.coe.int/en/web/conventions/full-list/-/conventions/rms/09000016800656ce;</u> Council Act establishing in accordance with Article 34 of the Treaty on European Union the Convention on Mutual Assistance in Criminal Matters between the Member States of the European Union, <u>https://eurlex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:C:2000:197:0001:0023:EN:PDF</u>]

#### a. Terms:

1. to request	22. proceedings
2. judgment	23. instrument
3. decision	24. matter
4. offence	25. rightful
5. assistance	26. service
6. authority	27. provision
7. to comply	28. addressee
8. consent	29. law
9. convention	30. report
10. search	31. rights
11. seizure	32. notify
12. evidence	33. action
13. hearing	34. obligation
14. recognition	35. provision
15. order	36. appeal
16. interception	37. custody
17. extradition	38. authenticity
18. jurisdiction	39. restitution
19. territory	40. liability
20. infringement	41. investigation
21. execution	42. provisional

43. delay	52. protective
44. hearing	53. evidence
45. execution	54. testify
46. surrender	55. cost
47. witness	56. reciprocity
48. court	57. transmission
49. expert	58. venue
50. defendant	59. appearance
51. refusal	60. damage

### b. Word combinations

1. competent authority	21. temporary transfer
2. criminal matters	22. constitutional requirement
3. on oath	23. to summon to appear
4. letter rogatory	24. proof of service
5. natural person	25. official language
6. mutual assistance	26. to issue a certificate
7. individual rights	27. to contest enforcement
8. fundamental freedoms	28. to dismiss the proceedings
9. time limit	29. third party
10. fair trial	30. accused person
11. judicial cooperation	31. to challenge a judgment
12. written notice	32. legally binding
13. procedural deadline	33. direct channel
14. procedural requirements	34. judgment capable of recognition
15. procedural documents	35. to serve a document
16. taking of evidence	36. to stay proceedings
17. incomplete request	37. at first instance
18. international convention	38. to lodge a document
19. in writing	39. controlled delivery
20. to return a request	40. to decline jurisdiction

41. to seek enforcement	71. extraditable offence
42. subject matter	72. enforcement of judgment
43. oral hearing	73. covert investigation
44. to execute a request	74. exclusive jurisdiction
45. standard form	75. to refuse mutual assistance
46. Joint Investigation Team	76. refusal of recognition
47. central authority	77. outcome of proceedings
48. organisational arrangements	78. interception of telecommunications
49. right of refusal	79. subsequent transmission
50. territorial application	80. to join proceedings
51. legal aid	81. service provider
52. exclusive grounds of jurisdiction	82. to deliver judgment
53. concurrent proceedings	83. criminal offence
54. grounds for refusal	84. legal person
55. unanimous agreement	85. protective measure
56. investigative measures	86. provisional measure
57. to set up a team	87. irreconcilable judgment
58. national law	88. duration of interception
59. enforcement order	89. bilateral agreements
60. false identity	90. finding of fact
61. to effect service	91. to lodge an appeal
62. separate proceedings	92. to contest an appeal
63. of its own motion	93. ordinary appeal
64. habitually resident	94. personal data protection
65. criminal liability	95. entry into force
66. alternative grounds of jurisdiction	96. notice of penalty
67. exercise jurisdiction	97. competent enforcement authority
68. data subject	98. certified copy
69. administrative authority	99. reasonable time
70. sufficient time	100. Ministry of Justice

#### 2. The European Arrest Warrant

[Source: European Arrest Warrant, <u>https://e-justice.europa.eu/content\_european\_arrest\_warrant-90-en.do]</u>

#### All participants have to read the following 2 excerpts:

#### **EXCERPT 1**

#### How is the EAW different to traditional extradition?

#### 1. Strict time limits

The country where the person is arrested has to take a final decision on the execution of the European arrest warrant within 60 days after the arrest of the person.

If the person consents to the surrender, the surrender decision must be taken within 10 days.

The person requested must be surrendered as soon as possible on a date agreed between the authorities concerned, and no later than 10 days after the final decision on the execution of the European arrest warrant.

#### 2. Double criminality check – no longer required for 32 categories of offences

For 32 categories of offences, there is no verification on whether the act is a criminal offence in both countries. The only requirement is that it be punishable by a maximum period of at least 3 years of imprisonment in the issuing country.

For other offences, surrender may be subject to the condition that the act constitutes an offence in the executing country.

#### 3. No political involvement

Decisions are made by judicial authorities alone, with no political considerations involved.

#### 4. Surrender of nationals

EU countries can no longer refuse to surrender their own nationals, unless they take over the execution of the prison sentence against the wanted person.

#### 5. Guarantees

The country that executes the EAW may require guarantees that:

a. after a certain period the person will have the right to ask for review, if the punishment imposed is a life sentence.

b. the wanted person can do any resulting prison time in the executing country, if they are a national or habitual resident of that country.

#### **EXCERPT 2**

#### Limited grounds for refusal

A country can refuse to surrender the requested person only if one of the grounds for mandatory or optional refusal applies:

#### Mandatory grounds

- the person has already been judged for the same offence (ne bis in idem)

- minors (the person has not reached the age of criminal responsibility in the executing country)

- amnesty (the executing country could have prosecuted them, and the offence is covered by an amnesty in that country).

#### Optional grounds - such as:

- lack of double criminality for offences other than the 32 listed in Article 2(2) of the Framework Decision on EAW

- territorial jurisdiction
- pending criminal procedure in the executing country
- statute of limitations, etc

# 1. The teacher will choose random trainees and ask each of them to explain, in their own words, the following terms/expressions from both excerpts:

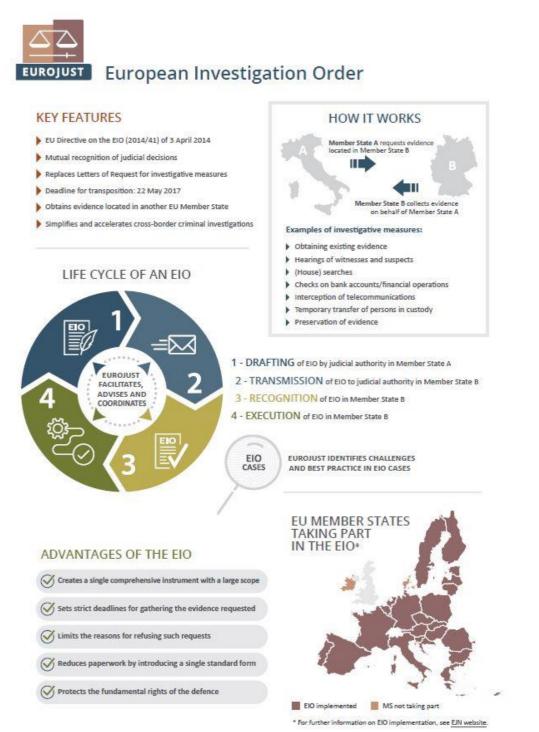
- Extradition
- Execution
- Consent
- Arrest
- Surrender
- Offence
- A national
- Sentence
- Review
- Grounds
- Mandatory
- Minor
- Amnesty

2. The class will be divided into two groups. Each group will be given one excerpt. One random trainee from each group will have to summarise to the rest the excerpt given to his/her group.

### 3. The European Investigation Order

[Sources: <u>http://www.eurojust.europa.eu/doclibrary/corporate/Infographics/European%20Investigation%20Order/2020-02\_European-Investigation\_Order.pdf; https://e-justice.europa.eu/content\_european\_investigation\_order\_mutual\_legal\_assistance\_and\_joint\_investigation\_tea <u>ms-92-en.do; http://www.eurojust.europa.eu/doclibrary/Eurojust-framework/Casework/Joint%20note%200f%20Eurojust%20and%20the%20EJN%20on%20the%20practical%20</u> <u>application%20of%20the%20European%20Investigation%20Order%20(June%202019)/2019-06-Joint\_Note\_EJ-EJN\_practical\_application\_EIO.pdf</u>]</u>

a. Have a look at the following image and then answer the questions on the European Investigation Order. Not all the answers to the questions are in the image, so you may need to search them up:



(1) What is the European Investigation Order and what is it used for?

(2) Do you happen to know the year when the Directive regarding the EIO was adopted and which countries are not bound by this instrument?

(3) The EIO is based on the principle of mutual recognition. What does mutual recognition mean and what does it involve in terms of execution?

(4) Can you provide examples of investigative measures that may be requested?

(5) What are the preconditions of investigative measures in order for authorities to use a European Investigation Order?

(6) How is a European Investigation Order issued and what are the language requirements?

(7) Do investigative measures requested under an EIO have a lower priority in the executing country? Are the measures carried out at a slower pace than domestic measures?

(8) Do you happen to know the grounds for refusal?

(9) What are the deadlines applicable to EIOs?

b. Try to guess the languages accepted for EIOs in the following Member States and then say whether you can find any kind of explanation for the non-national languages accepted.

- Austria:

- Belgium:

- Croatia:
- Czech Republic:
- Finland:
- France:
- Greece:
- Hungary:
- Luxembourg:
- Portugal:
- Romania:
- Spain:

## 4. The enforcement of judgments: transfer

[Sources: Council Framework Decision 2008/909 on the application of the principle of mutual recognition to judgments in criminal matters imposing custodial sentences or measures involving deprivation of liberty for the purpose of their enforcement in the European Union, <u>https://rm.coe.int/16806f3dfd</u>; Council Framework Decision 2008/947 on the application of the principle of mutual recognition to judgments and probation decisions with a view to the supervision of probation measures and alternative sanctions, <u>https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32008F0947;</u> Council Framework Decision 2008/675 on taking account of convictions in the Member States of the European Union in the course of new criminal proceedings, <u>https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32008F0947;</u> Council Framework Decision 2009/829 on the application, between Member States of the European Union, of the principle of mutual recognition to decisions on supervision measures as an alternative to provisional detention, <u>http://www.euromed-justice-ii.eu/document/eu-2009-council-framework-decision-2009829jha-23-october-2009-application-between-member</u>]

#### The following terms/expressions have been taken from the EU legislation above. Remember that depending on the instrument, sometimes the definitions may vary. Look at the source of each of the following concepts and try to define them in your own words:

Council Framework Decision 2008/909 on the application of the principle of mutual recognition to judgments in criminal matters imposing custodial sentences or measures involving deprivation of liberty for the purpose of their enforcement in the European Union.

(a) 'Judgment':

(b) 'Sentence':

Council Framework Decision 2008/947 on the application of the principle of mutual recognition to judgments and probation decisions with a view to the supervision of probation measures and alternative sanctions.

(c) 'Suspended sentence':

(d) 'Conditional sentence':

(e) 'Alternative sanction':

(f) 'Probation decision':

(g) 'Conditional release':

(h) 'Probation measures':

(i) 'Issuing State':

(j) 'Executing State':

Council Framework Decision 2008/675 on taking account of convictions in the Member States of the European Union in the course of new criminal proceedings.

(k) 'Conviction':

Council Framework Decision 2009/829 on the application, between Member States of the European Union, of the principle of mutual recognition to decisions on supervision measures as an alternative to provisional detention.

(I) 'Supervision measures':

(m) 'Decision on supervision measures':

#### 6. Freezing and confiscation

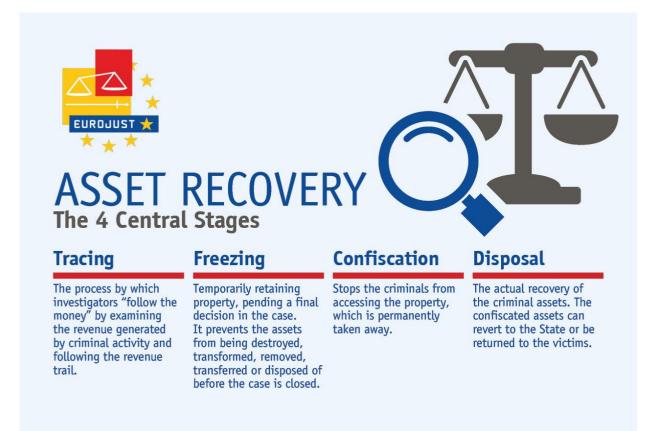
[Sources: Judicial cooperation across borders crucial for successful confiscation of criminal assets, <u>http://www.diplomatmagazine.eu/2019/02/14/judicial-cooperation-across-borders-crucial-for-successful-confiscation-of-criminal-assets/</u>; Europol, Criminal Asset Recovery in the EU, <u>https://www.europol.europa.eu/newsroom/news/does-crime-still-pay</u>]

#### a. Read the following text, which explains the image below.

The asset recovery process includes several phases:

- identification and tracing of the illegally acquired assets;
- freezing and seizure of the assets with a view to their possible subsequent confiscation;
- management of frozen and seized assets to preserve their value;
- · confiscation of the illegally acquired assets;

• disposal of the confiscated assets, which could include their reuse for public or social purposes.



Split the class into three groups. Each group will have to choose a speaker who will present one of the following three sections included in Europol's 2016 report: (1) "What works?"; (2) "What does not work?" and (3) "What is promising?". Additionally, each group will have to add a section called "What has been improved since 2016?"

#### What works?

- <sup>6</sup> EU countries are currently aligning their national legislations with the EU Directive on the freezing and confiscation of proceeds of crime. In particular, all the countries that answered the questionnaire confirmed that they have a conviction based confiscation regime in place. The majority of EU Member States also stated that they are implementing an extended confiscation regime or a non-conviction based one.
- Some EU countries have already set up competent authorities to manage seized/frozen/ confiscated assets.
- The response rate and level of awareness around the need to collect statistics on recovered assets are high among EU AROs.
- The value of seized/frozen/confiscated assets is increasing over time.

#### What does not work?

- \* Many EU countries do not have a centralised data collection system or provisions to create one.
- \* Each EU Member State has its own criteria for the inclusion of data in the dataset.
- In some countries there is more than one ARO that collects different types of data, e.g. referring to different stages of the criminal or civil proceedings.
- Some EU AROs have limited access to other databases or information, such as court decisions and confiscation orders.
- Many EU law enforcement authorities seem to have very limited resources for carrying out effective financial investigations and tracing criminal assets.
- \* The amount of money recovered is only a small share of the criminal proceeds, thus crime still pays in the European Union, as 98.9% of the estimated criminal profits are not confiscated.

#### What is promising?

- The increasing awareness about the importance of collecting asset recovery statistics.
- The steady increase in the number of financial investigations related to recovering assets from criminals with the support of the Europol Criminal Assets Bureau, making full use of the Focal Point on Asset Recovery and the Camden Asset Recovery Inter-Agency Network (CARIN) network.
- The ARO platform meetings co-organised by the European Commission DG Home and Europol are successfully contributing to sharing information and best practices between practitioners and also policy makers.
- Decreasing barriers of communication and increasing exchange of information between institutions within the same countries and with other EU countries.
- The creation of a common and secure platform Europol's SIENA system - to exchange information about assets to be seized/frozen/confiscated in other EU countries.
  - The possibility to monitor the performance of asset recovery regimes and investigation techniques (ARO peer reviews) over time.

# In order for trainees to have some help with their delivery, here are some language clues they may use when giving presentations:

Overview (outline of presentation)	I'm going to divide my talk into (3, 4, 5) parts. I'm going to examine/cover Basically / Briefly, I am going to talk about I'd like to begin / start by Let's begin / start by First of all, I'll and then I'll go on to Firstly secondly thirdly Then / Next I'd like to give you an overview of / a brief outline of
Starting a new section	Moving on now to Now let's / we'll move on to Now I'd like to move on to Next I'd like to look at Let's turn now to / look now at The next issue I'd like to focus on I'd like now to discuss
Analysing a point and giving recommendations	Let's consider this in more detail What does this mean for? Why is this important? The significance of this is
Finishing/closing a section	So that concludes So that's an overview of We've looked at
Summarising and concluding	And this is the end of my presentation. That concludes my talk / intervention. That brings us / me to the end of my presentation. I'll conclude very briefly by saying that Finally, I'd like to finish by To conclude In conclusion / to sum up / to summarise

# **READING SKILLS**

### 1. Mutual Legal Assistance

[Source: Convention on Mutual Assistance in Criminal Matters between the Member States of the European Union, <u>https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A42000A0712%2801%29</u>]

#### (a) Try to fill in the gaps; in some cases, clues are provided for the missing word:

(a) The *request\_\_\_\_\_* Member State shall execute the request for *ass\_\_\_\_\_\_ce* as soon as possible, taking as full account as possible of the procedural *dead\_\_\_\_\_s* indicated by the *request\_\_\_\_\_* Member State.

(b) Procedural documents may be sent via the competent authorities of the requested Member State only if the relevant procedural law of the requesting Member State requires *pr\_\_\_\_\_* of service of the document *\_\_\_\_\_* [*preposition*] the addressee.

(c) Where there is reason to believe that the addressee does not u\_\_\_\_\_\_d the language in which the document is drawn up, the document, or at least the important passages thereof, must be \_\_\_\_\_\_ into (one of) the language(s) of the Member State in the territory of which the addressee is staying.

(d) Requests for mutual assistance and spontaneous exchanges of information referred to in Article 7 shall be made in *wr\_\_\_\_\_g*, or by any means capable of producing a written record under conditions allowing the receiving Member State to establish *auth\_\_\_\_y*.

(e) The following requests or communications shall be made through the central authorities of the Member States: (a) requests for temporary transfer or transit of p\_\_\_\_\_s held in c\_\_\_\_\_y.

(f) A Member \_\_\_\_\_\_ which has requested an investigation for which the presence of the person held in custody on its own territory is required may temporarily transfer that person to the territory of the Member State in which the investigation is to take place.

(g) Where *c\_\_\_\_\_ent* to the transfer is required from the person concerned, a statement or a copy thereof shall be provided promptly to the requested Member State.

(h) If a person is in one Member State's territory and has to be  $h_{\_\_\_\_}$  as a witness or expert by the judicial authorities of another Member State, the latter may, where it is not desirable or possible for the person to appear in its territory in person, request that the hearing take place by  $v_{\_\_\_\_}$ .

(i) The *c*\_\_\_\_\_\_t of establishing the video link, the *remu\_\_\_\_\_\_* of interpreters provided by it and *all\_\_\_\_\_\_ances* to witnesses and experts and their travelling expenses in the requested Member State shall be *re\_\_\_\_\_ed* by the requesting Member State.

(j) A hearing may be *cond\_\_\_\_\_* by telephone conference only if the witness or expert agrees that the hearing take place by that method.

(k) The requesting and the requested Member State may agree to assist one another in the *c\_\_\_\_\_ct* of investigations into crime by officers acting under *\_\_\_\_\_vert* or false identity.

(I) The Member State whose officials have caused *d\_\_\_\_\_ge* to any person in the territory of another Member State shall *re\_\_\_\_\_rse* the latter in full any sums it has paid to the *vi\_\_\_\_\_s* or persons entitled on their behalf.

(m) When making a request under paragraph 1(b), the requesting Member State may, where it has a particular reason to do so, also request a *tr\_\_\_\_\_\_tion* of the recording.

(n) The notified Member State may request a *su\_\_\_\_\_ry* of the facts of the case and any further information necessary to enable it to decide whether interception would be authorised in a similar national case.

(o) Costs which are *inc\_\_\_\_\_ed* by telecommunications operators or service providers in *exe\_\_\_\_\_* requests pursuant to Article 18 shall be *b\_\_\_\_\_ne* by the requesting Member State.

# (b) The following are terms/expressions taken from the model request for Mutual Legal Assistance (EJN website). Choose the correct option:

- (a) Banking transactions / Bank transactions.
- (b) Body examination / Bodily examination.
- (c) Bodily search / Body search.
- (d) Confiscation order / Confiscating order.
- (e) Consent for a transfer / Consent to a transfer.
- (f) Covert surveillance / Coverted surveillance.
- (g) Extraditable offences / Extraditing offences.
- (h) Freeze order / Freezing order.
- (i) Collection and transmission of evidence / Gathering and transmission of evidence.
- (j) Harmful body injury / Grievous bodily injury.
- (k) Grounds of refusal / Grounds for refusal.
- (I) Interception of telecommunications / Intercept of telecommunications.
- (m) Investigative measure / Investigating measure.
- (n) Hot pursuits / Hot pursuance.
- (o) Joined Investigation Teams / Joint Investigation Teams.
- (p) Non-compliance with requests / Non-compliance of requests.
- (q) Request for information /Request of information.
- (r) Transmission of requests / Transmitting of requests.
- (s) Travel expenses / Travelling expenses.
- (t) Search and seizing / Search and seizure.
- (u) Temporary transfer / Temporal transfer.
- (v) Invading body search / Invasive body search.
- (w) Summoning witnesses / Summonsing witnesses.
- (x) Search at the site of an offence / Search on the site of an offence.
- (y) Temporary transfer of persons / Temporary transfer of people.
- (z) Procedure deadline / Procedural deadline.

### 2. The European Arrest Warrant

#### Match the name of the EAW offence with the definition.

Arson	Rape	Fraud	Corruption	Kidnapping
Armed robbery	Sabotage	Murder	Swindling	Terrorism
Illegal restraint	Extortion	Hostage-taking	Racketeering	
Trafficking in human beings			Counterfeiting currency	
Grievous bodily harm			Laundering of the p	proceeds of crime
Illicit trade in human organs and tissue			Unlawful seizure of aircraft/ships	
Illicit trafficking in narcotic drugs and psychotropic substances				

1. The recruitment, transportation, transfer, harbouring or receipt of persons, by means of the threat or use of force or other forms of coercion, of abduction, of fraud, of deception, of the abuse of power or of a position of vulnerability or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purpose of exploitation.

2. Criminal acts, including against civilians, committed with the intent to cause death or serious bodily injury, or taking of hostages, with the purpose to provoke a state of terror in the general public or in a group of persons or particular persons, intimidate a population or compel a government or an international organization to do or to abstain from doing any act, which constitute offences.

3. A false representation of a matter of fact—whether by words or by conduct, by false or misleading allegations, or by concealment of what should have been disclosed— that deceives and is intended to deceive another so that the individual will act upon it to her or his legal injury.

4. A term that includes many offences such as the production, cultivation, import, smuggling, promotion and/or trafficking in -contrary to legal provisions- substances banned.

5. The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

6. Imitation currency produced without the legal sanction of the state or government, usually in a deliberate attempt to imitate that money and so as to deceive its recipient; forging money.

7. The crime of intentionally starting a fire in order to damage or destroy something, especially a building.

8. The crime of obtaining money, property, consent, etc. by using threats of harm against the victim, or against his/her property or family; it might involve threats of damage to the victim's reputation, or to his/her financial well-being.

9. Really serious harm; wounding a person.

10. Obtaining or extorting money illegally or carrying on illegal business activities, usually organized crime.

11. Making financial gains with the human body or its parts.

12. The act of capturing somebody and holding them prisoner, usually threatening to injure or kill them if people do not meet certain demands.

13. Getting money dishonestly from someone by deceiving or cheating them.

14. Aggravated form of theft that involves the use of a lethal weapon to perpetrate violence or the threat of violence (intimidation) against a victim.

15. When someone, without legal authority, detains another; any action that prevents an individual from having freedom of movement.

16. The intentional and deliberate destruction of property or the obstruction of an activity.

17. Turning money obtained from criminal activities into apparently legitimate assets.

18. The crime of intentionally killing a person.

19. The crime of seizing and/or carrying away a person by force or fraud, often with a demand for ransom.

20. Unlawfully (by force or threat thereof, or by any other form of intimidation), seizing or exercising control of aircraft or ships.

21. The use of public office for private gain.

### 3. The European Investigation Order

[Source:

http://curia.europa.eu/juris/document/document.jsf?text=&docid=219454&pageIndex=0&doclang=EN&mode=lst &dir=&occ=first&part=1&cid=4649872]

# Read the following text and choose the correct option (more than one option may be possible, although only one is correct according to the original text):

		(1) OF 1	HE COURT (Fire	st <b>(2)</b> )
(1)	(a) judgment	(b) ruling (c) re	solution	(d) judgement
(2)	(a) courtroom	(b) section (c) di	vision	(d) chamber
		24	October 2019	
	(Reference for a n			cooperation in criminal matters —
	Directive 2014/41/EL	I — European Investi	gation Order (EI	O) in criminal matters — Article 5(1)
	— Form set out in A		<ul> <li>Absence of le ember State)</li> </ul>	gal remedies in the <b>(4)</b>
(3)	(a) injunction			(d) sentence
	(a) referring			
	In Case C-324/17,	(b) forwarding	(c) issuing	(u) requesting
				U from the Spetsializiran nakazatelen
	Court on 31 May 2017			ion of 23 May 2017, received at the st
			-	
I	lvan Gavanozov,			
(5)	(a) APPEAL	(b) REQUEST	(c) DEMAND	(d) APPLICATION
(6)	(a) proceedings	(b) procedure	(c) process	(d) proceed
		THE COU	RT (First Chamb	per),
(	)			
()				
				e <b>(9)</b> on 11 April 2019,
(7)	(a) hearing	(b) hearing to	(c) listening	(d) listening of
(8)	(a) General Attorney	(b) Attorney Genera	al (c) Advocate G	General (d) General Advocate
(9)	(a) audience	(b) procedure	(c) trial	(d) sitting
(	gives the following			
			Judgment	
1 Thio	request for a prolimir	on ruling (10)	the interp	$r_{\rm control}$ of Article 1(4) Article 6(1)(c)
and A		014/41/EU of the Eu	ropean Parliame	retation of Article 1(4), Article 6(1)(a) nt and of the Council of 3 April 2014 J 2014 L 130, p. 1).
(10	)(a) regards	(b) concerns	(c) involves	(d) relates
	request has been ma accused of leading a			against Mr Ivan Gavanozov, offences.
(11	(a) brought	(b) initiated		d (d) instituted

(11) (a) brought	(b) initiated	(c) commenced	(d) instituted
------------------	---------------	---------------	----------------

#### (...)

#### The dispute in the main proceedings and the questions referred for a preliminary ruling

10 Mr Gavanozov is being **(12)** \_\_\_\_\_\_ in Bulgaria for participating in a criminal organisation formed for the purpose of committing tax offences.

(12) (a) persecuted (b) charged (c) prosecuted (d) accused

11 In particular, he is (13) \_\_\_\_\_\_ having imported, via shell companies, sugar (14) \_\_\_\_\_\_ Bulgaria from other Member States, supplied in particular by a company (15) \_\_\_\_\_\_ in the Czech Republic and represented by Mr Y, and of subsequently having sold that sugar (16) \_\_\_\_\_\_ the Bulgarian market without assessing or paying value added tax (VAT), by (17) \_\_\_\_\_\_ incorrect documents according to which that sugar had been exported to Romania.

(13) (a) suspect to	(b) suspected of	(c) suspicious from	(d) suspect of
<b>(14)</b> (a) into	(b) in	(c) at	(d) over
(15) (a) addressed	(b) set up	(c) established	(d) resident
<b>(16)</b> (a) into	(b) in	(c) at	(d) on
(17) (a) submitting	(b) handing in	(c) surrendering	(d) delivering

12 In those circumstances, the Spetsializiran nakazatelen sad (Specialised Criminal Court, Bulgaria) decided, on 11 May 2017, to issue an EIO requesting the Czech authorities to carry out searches and (18) \_\_\_\_\_\_ (19) \_\_\_\_\_ both the office of the company established in the Czech Republic and the home of Mr Y, and to (20) \_\_\_\_\_ Mr Y as a witness through video conferencing.

(18) (a) confiscations	(b) appropriations	(c) grabbing	(d) seizures
<b>(19)</b> (a) in	(b) of	(c) at	(d) on
(20) (a) interrogate	(b) examine	(c) question	(d) ask

13 That court **(21)** \_\_\_\_\_\_ that, after that decision had been adopted, it encountered difficulties in completing Section J of the form set out in Annex A to Directive 2014/41, which deals with legal remedies.

(21) (a) states	(b) holds	(c) indicates	(d) affirms

14 In that regard, that court points out that Bulgarian law does not **(22)** \_\_\_\_\_ any legal remedy against decisions ordering a search, a seizure or the hearing of witnesses. Nevertheless, the **(23)** \_\_\_\_\_ court considers that Article 14 of Directive 2014/41 requires Member States to provide for such a legal remedy.

(22) (a) deal with	(b) cover for	(c) provide for	(d) include for
(23) (a) applying	(b) issuing	(c) questioning	(d) referring

15 The referring court also notes that, under Bulgarian law, judicial decisions ordering such measures are not among those where the State may be held **(24)** \_\_\_\_\_ in the event of **(25)** \_\_\_\_\_ caused, as they are not directed at the accused person.

(24) (a) responsible	(b) liable	(c) accountable	(d) answerable
<b>(25)</b> (a) damage	(b) damages	(c) harms	(d) wrongs

16 In those circumstances, the Spetsializiran nakazatelen sad (Specialised Criminal Court) decided to **(26)** \_\_\_\_\_\_ the proceedings and to refer the following questions to the Court of Justice for a preliminary ruling:

- (26) (a) pause (b) stop (c) halt (d) stay (1) Are national legislation and (27) consistent with Article 14 of Directive [2014/41] in so far as they preclude a challenge, either directly as an appeal (28) \_\_\_\_\_\_ a court decision or indirectly by means of a separate (29) \_\_\_\_\_ for damages, to the substantive (30) \_\_\_\_\_\_ of a court decision issuing a European investigation order for a search (31) \_\_\_\_\_ residential and business premises and the seizure of specific (32) \_\_\_\_\_, and allowing examination of a witness? (b) statutory law (c) jurisprudence (d) judge-made law (27) (a) case-law (28) (a) Ø (b) against (c) from (d) to (29) (a) demand (b) procedure (c) claim (d) proceedings (30) (a) motivations (b) grounds (c) arguments (d) bases (c) of (31) (a) on (b) around (d) for (32) (a) items (b) elements (c) things (d) bits
  - (2) Does Article 14(2) of Directive 2014/41 grant, in an immediate and direct manner, to a concerned party the right to (33) \_\_\_\_\_\_ a court decision issuing a European investigation order, even where such a procedural step is not provided for by national law?

#### (33) (a) review (b) appeal (c) challenge (d) oppose

- (3) Is the person against whom a criminal charge was brought, in the light of Article 14(2), in conjunction with Article 6(1)(a) and Article 1(4), of Directive 2014/41, a concerned party, within the meaning of Article 14(4), if the measures for (34) \_\_\_\_\_ of evidence are directed at a third party?
- (34) (a) assemble (b) gather (c) compilation (d) collection
  - (4) Is the person who occupies the property in which the search and seizure was (35) \_\_\_\_\_\_ or the person who is to be examined as a witness a concerned party within the meaning of Article 14(4), in conjunction with Article 14(2), of Directive 2014/41?'

(35) (a) carried out (b) performed (c) effected (d) completed

## 4. The enforcement of judgments: transfer

[Sources: Council Framework Decision 2008/909 on the application of the principle of mutual recognition to judgments in criminal matters imposing custodial sentences or measures involving deprivation of liberty for the purpose of their enforcement in the European Union, <u>https://eur-lex.europa.eu/legal-</u>

<u>content/EN/TXT/?uri=CELEX%3A32008F0909;</u> Council Framework Decision 2008/947 on the application of the principle of mutual recognition to judgments and probation decisions with a view to the supervision of probation measures and alternative sanctions; <u>https://eur-lex.europa.eu/legal-</u> <u>content/EN/TXT/?uri=celex%3A32008F0947</u>]

#### Choose the correct preposition in the following excerpts.

(1) Council Framework Decision 2008/909 on the application of the principle of mutual recognition to judgments in criminal matters imposing custodial sentences or measures involving deprivation of liberty for the purpose of their enforcement in the European Union.

#### Article 6

#### Opinion and notification (1) of/to the sentenced person

1. Without prejudice (2) to/of paragraph 2, a judgment together (3) to/with a certificate may be forwarded to the executing State for the purpose of its recognition and enforcement (4) to/of the sentence only with the consent (5) by/of the sentenced person in accordance (6) with/to the law of the issuing State.

2. The consent of the sentenced person shall not be required where the judgment together with the certificate is forwarded:

(a) to the Member State of nationality (7) at/in which the sentenced person lives;

(b) to the Member State (8) to/in which the sentenced person will be deported once he or she is released (9) from/of the enforcement of the sentence (10) by/on the basis of an expulsion or deportation order included in the judgment or (11) in/through a judicial or administrative decision or any other measure consequential (12) to/for the judgment;

(c) to the Member State to which the sentenced person has fled or otherwise returned **(13) in/at** view of the criminal proceedings pending **(14) for/against** him or her in the issuing State or following the conviction in that issuing State.

3. In all cases where the sentenced person is still in the issuing State, he or she shall be given an opportunity to state his or her opinion orally or (15) in/on writing. Where the issuing State considers it necessary (16) in/at view of the sentenced person's age or his or her physical or mental condition, that opportunity shall be given to his or her legal representative. The opinion of the sentenced person shall be taken (17) onto/into account when deciding the issue of forwarding the judgement together with the certificate. Where the person has availed him or herself (18) of/from the opportunity provided in this paragraph, the opinion of the sentenced person shall be forwarded to the executing State, (19) in/on particular with a view to Article 4(4). If the sentenced person stated his or her opinion orally, the issuing State shall ensure that the written record of such statement is available to executing State.

4. The competent authority (20) from/of the issuing State shall inform the sentenced person, in a language which he or she understands, that it has decided to forward the judgment together with the certificate (21) by/through using the standard form of the notification set (22) out/down in Annex II. When the sentenced person is (23) at/in the executing State at the time of that decision, that form shall be transmitted to the executing State which shall inform the sentenced person accordingly.

(2) Council Framework Decision 2008/947 on the application of the principle of mutual recognition to judgments and probation decisions with a view to the supervision of probation measures and alternative sanctions.

#### Article 4

Types of probation measures and alternative sanctions

1. This Framework Decision shall apply **(24)** to/on the following probation measures or alternative sanctions:

(a) an obligation (25) for/to the sentenced person to inform a specific authority (26) about/of any change of residence or working place;

(b) an obligation not to enter certain localities, places or defined areas in the issuing or executing State;

(c) an obligation containing limitations **(27) on/about** leaving the territory of the executing State;

(d) instructions relating **(28) on/to** behaviour, residence, education and training, leisure activities, or containing limitations on or modalities **(29) of/to** carrying **(30) out/through** a professional activity;

(e) an obligation to report (31) at/on specified times to a specific authority;

(f) an obligation to avoid contact (32) towards/with specific persons;

(g) an obligation to avoid contact with specific objects, which have been used or are likely to be used **(33) with/by** the sentenced person with a view to committing a criminal offence;

(h) an obligation to compensate financially **(34) for/on** the prejudice caused by the offence and/or an obligation to provide proof of compliance **(35) to/with** such an obligation;

(i) an obligation to carry (36) away/out community service;

(j) an obligation to cooperate with a probation officer or with a representative of a social service having responsibilities in respect of sentenced persons;

(k) an obligation to undergo therapeutic treatment or treatment (37) for/on addiction.

#### Article 16

Obligations of the authorities involved where the executing State has jurisdiction for subsequent decisions

1. The competent authority of the executing State shall without delay inform the competent authority of the issuing State, **(38) by/through** any means which leaves a written record, of all decisions on the:

(a) modification of the probation measure or alternative sanction;

(b) revocation **(39) to/of** the suspension of the execution of the judgment or revocation of the decision **(40) on/about** conditional release;

(c) enforcement **(41) of/to** a custodial sentence or measure involving deprivation of liberty, because of non-compliance with a probation measure or alternative sanction;

(d) lapsing (42) to/of the probation measure or alternative sanction.

### 5. Freezing and confiscation

[Sources: Directive 2014/42 on the freezing and confiscation of instrumentalities and proceeds of crime in the European Union, <u>https://eur-lex.europa.eu/legal-</u> <u>content/EN/TXT/PDF/?uri=CELEX%3A32014L0042&qid=1541682532524&from=EN</u>; Directive 2018/843 on the prevention of the use of the financial system for the purposes of money laundering or terrorist financing, <u>https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32018L0843&from=EN</u>]

# The following word combinations have been taken from the Directives above. Match Column 1 with the most logical option from Column 2.

Column 1	Column 2
1. To freeze	a. organised crime
2. To launder	b. cooperation
3. To fight	c. money laundering
4. To commit	d. terrorism
5. To adopt	e. the proceeds of crime
6. To facilitate	f. a criminal offence
7. To prevent	g. an operation
8. To finance	h. into force
9. To transfer	i. common rules
10. To execute	j. national systems
11. To provide	k. a confiscation order
12. To conduct	I. money
13. To approximate	m. for safeguards
14. To waive	n. the value
15. To collect	o. of property
16. To participate	p. a right
17. To deprive	q. proceedings
18. To initiate	r. in a criminal organisation
19. To estimate	s. data
20. To enter	t. property

# WRITING SKILLS

## 1. Mutual Legal Assistance

#### Provide the correct word form for each of the following:

[Sources: 1959 European Convention on Mutual Assistance in Criminal Matters, <u>https://www.coe.int/en/web/conventions/full-list/-/conventions/rms/09000016800656ce;</u> Council Act establishing in accordance with Article 34 of the Treaty on European Union the Convention on Mutual Assistance in Criminal Matters between the Member States of the European Union, <u>https://eurlex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:C:2000:197:0001:0023:EN:PDF</u>]

VERB	NOUN	ADJECTIVE
1. to acquit		
2.		administrative
3.	allegation	
4.		appearing
5.	assistance	
6. to authorise		
7.	charge	
8.		certified, certifying, certifiable
9.	conduct	
10.		convicted, convicting
11. to defend		
12.	detention, detainee	
13. to enforce		
14.		executable, executed, executing
15. to hear		
16.	identity, identification	
17.	indictment	
18. to infringe		
19.		issuing, issued
20.		intercepting, intercepted
21. to judge		

notification	
	operating
	ratified, ratifying
	reciprocal
request	
sentence	
	transferred, transferring, transferable
trial, trier	
	Image:

# 2. The European Arrest Warrant

CVRIA CH	Court of Justice of the European Union PRESS RELEASE No 68/19 Luxembourg, 27 May 2019
Press and Information	Judgments in Joined Cases C-508/18 OG (Public Prosecutor's office of Lübeck) and C-82/19 PPU PI (Public Prosecutor's office of Zwickau) and in Case C-509/18 PF (Prosecutor General of Lithuania)

#### Write the correct word form for each numbered gap.

[Source: <u>https://curia.europa.eu/jcms/upload/docs/application/pdf/2019-05/cp190068en.pdf;</u> video: <u>https://audiovisual.ec.europa.eu/en/video/l-173153</u>]

1 2 3	German public prosecutor's offices do not (1) [provision] a (2) [suffice] guarantee of independence from the executive for the purposes of (3) [issue] a European arrest warrant
4 5	The Prosecutor General of Lithuania does, however, provide such a guarantee of independence
6 7 8 9 10 11	Two Lithuanian nationals and one Romanian national are challenging before the Irish courts the (4) [execute] of European arrest warrants issued by German public prosecutor's offices and the Prosecutor General of Lithuania for the purposes of criminal (5) [prosecuted]. They are accused of (6) [criminal; plural form] described as murder and grievous (7) [body] injury (OG), armed robbery (PF) and organised or armed robbery (PI).
12 13 14 15 16 17 18	The three people (8) [concern] claim that the German public prosecutor's offices and the Prosecutor General of Lithuania are not competent to issue a European arrest warrant on the ground that none is a 'judicial (9) [authorise] within the meaning of the framework decision on the European arrest warrant. OG and PI claim, inter alia, that the German public prosecutor's offices are not independent of the (10) [execute] since they are part of an administrative hierarchy headed by the Minister for Justice, so that there is a risk of political (11) [involve].
19 20 21 22 23	The Supreme Court (Ireland) and the High Court (Ireland) ask, in that context, the Court of Justice for an interpretation of that framework decision. In light of the fact that PI is, on the basis of the European arrest warrant issued in respect of him, in custody in Ireland, the Court of Justice acceded to the High Court's request that the case be dealt with under the (12) [urgency] preliminary (13) [rule] procedure.
24 25 26 27 28 29 30	In today's <b>(14)</b> [ <i>judge; plural form</i> ], the Court of Justice holds that the concept of an 'issuing judicial authority', within the meaning of the framework decision, does not include public prosecutor's offices of a Member State, such as those of Germany, which are exposed to the risk of being subject, directly or indirectly, to <b>(15)</b> [ <i>direct; plural form</i> ] or instructions in a specific case from the executive, such as a Minister for Justice, in <b>(16)</b> [ <i>connect</i> ] with the adoption of a decision to issue a European arrest warrant.
31 32 33 34 35	However, that concept includes the Prosecutor General of a Member State, such as that of Lithuania, who, whilst (17) [institution] independent of the (18) [judge], is responsible for the conduct of criminal prosecutions and whose legal position affords him a guarantee of independence from the executive in connection with the issuing of a European arrest warrant.

.

- The Court notes, first of all, that the European arrest warrant is the first concrete measure in the field of criminal law implementing the principle of mutual **(19)**
- 38 *[recognise]*, which is itself based on the principle of mutual trust between the Member States.
- Both principles are of **(20)** *[fundament]* importance given that they allow an area without internal borders to be created and maintained.
- The principle of mutual recognition proceeds from the **(21)** *[assume]* that only European arrest warrants which meet the requirements of the framework decision must be executed. Thus, since a European arrest warrant is a 'judicial decision', it must, in
- 44 particular, be issued by a 'judicial authority'.
- Although, in accordance with the principle of **(22)** [procedure] autonomy, the Member States may designate, in their national law, the 'judicial authority' with the competence to issue a European arrest warrant, the meaning and scope of that term cannot be left to the **(23)** [assess] of each Member State, but must be the same throughout the EU.
- 50 It is true that the concept of a 'judicial authority' is not limited to designating only the judges 51 or courts of a Member State, but must be **(24)** *[construction]* as 52 designating, more broadly, the authorities participating in the administration of criminal 53 justice in that Member State, as distinct from, *inter alia*, ministries or police services which 54 are part of the executive.
- 55 According to the Court, both the German public prosecutor's offices and the Prosecutor 56 General of Lithuania, which have an essential role in the conduct of criminal proceedings, 57 are **(25)** *[capability]* of being regarded as participating in the administration
- 58 of criminal justice.
- 59 However, the authority responsible for issuing a European arrest warrant must act (26) 60 *[independence]* in the execution of its functions, even where that arrest warrant is based on a national arrest warrant issued by a judge or a court. It must, in that 61 62 capacity, be capable of exercising its functions objectively, taking into account all (27) 63 *[incriminate]* and exculpatory evidence, without being exposed to the risk 64 that its decision-making power be subject to external directions or instructions, in particular from the executive, so that it is beyond doubt that the decision to issue a European arrest 65 warrant lies with that authority and not, (28) \_ *[ultimate]*, with the executive. 66
- As regards the public prosecutor's offices in Germany, the Court finds that legislation does 67 68 not preclude their decisions to issue a European arrest warrant from being subject, in a given case, to an instruction from the Minister for Justice of the relevant Land. Accordingly, those 69 70 public prosecutor's offices do not appear to meet one of the (29) Ireauire: 71 plural form] of being regarded as an 'issuing judicial authority', within the meaning of the 72 framework decision, (30) \_\_\_\_\_ [name] the requirement of providing the judicial authority responsible for execution of a European arrest warrant with the guarantee that they 73 74 act independently in issuing it.
- 75 Nevertheless, it appears that the Prosecutor General of Lithuania may be considered to be 76 an 'issuing judicial authority', within the meaning of the framework decision, in so far as his 77 legal position in that Member State safeguards not only the (31) [obiective] 78 of his role, but also affords him a guarantee of independence from the executive in 79 connection with the issuing of a European arrest warrant. However, it cannot be ascertained 80 from the information in the case file before the Court whether a decision of the Prosecutor 81 General of Lithuania to issue a European arrest warrant may be the subject of court (32) 82 \_ [proceed; plural form] which meet in full the requirements inherent in (33) 83 \_ [effect] judicial protection, which it is for the Supreme Court to determine.

# 3. The European Investigation Order

[Source: adapted from <a href="https://www.ejn-crimjust.europa.eu/ejn/libdocumentproperties/EN/3155">https://www.ejn-crimjust.europa.eu/ejn/libdocumentproperties/EN/3155</a>]

# (a) Please have the EIO form in front of you (Annex A, Directive 2014/41). Now read the following text and then answer in writing the questions after it using your own words:

#### 1 Guidelines on how to fill in the European Investigation Order form.

2 The EIO should be chosen where the execution of an investigative measure seems 3 proportionate, adequate and applicable to the case in hand. The issuing authority should 4 therefore ascertain whether the investigative measure chosen is necessary and proportionate 5 for the gathering of the evidence concerned.

6 Sometimes it may be more effective to go through police to police cooperation before the EIO is 7 issued, for example, creating an alert in SIS to find or locate the objects sought as evidence in 8 criminal proceedings (such as vehicles, identity papers, credit cards, or number plates, etc.) or 9 to find out the place of residence or domicile of persons sought to assist with criminal judicial 10 procedures (such as witnesses).

- When drafting an EIO, it is recommended to use the editable PDF version of the EIO form available on the European Judicial Network (EJN) website or the Compendium tool of the EJN. Using these e-tools presents the advantage of filling in the form as easy as filling in a word format, but with several modern and user-friendly features, such as obtaining immediately the static text of the form in the language(s) accepted by the executing State, or choosing from a predefined list of 'traditional' investigative measures.
- 17 It is advisable to download the editable PDF version of the EIO form in the issuing authority's 18 (your own) language, as well as in other languages, and keep it on your own computer, in case 19 there is no access to the EJN website when needed in urgent cases.
- 20 Some of the main recommendations are:
- Fill in the form in your own language using a computer (not in handwriting).
- Use short and simple sentences, which are easy to translate.
- To enhance the readability of the form, make the filled in text and ticked boxes 'bold'.
- If a box is not relevant, leave it empty or write 'not applicable' ('N/A') or indicate clearly, for
  instance by a specific mark (e. g.: —) that it is not applicable. You may never delete a box,
  add a box or somehow change the EIO form.
- 27 Investigative measures to be carried out.
- Always obligatory to fill in.
- Always describe the assistance/investigative measure required in the free text field and, if applicable, tick the relevant box/boxes from the list of investigative measures.
- A(n) (single) EIO may be issued for carrying out several investigative measures. Number separate measures in all relevant sections of the form. If execution of more than one investigative measure is sought and more than one executing authority is responsible for the execution thereof, issue either separate EIOs for each executing authority or a single EIO. If a single EIO is issued, differentiate the competences in the EIO and send a copy of the EIO to each executing authority concerned.
- An EIO should cover any investigative measure to obtain evidence that could have been orderedunder the same conditions in a similar domestic case.

- 39 However, an EIO does not apply to:
- Setting up of a joint investigation team and the gathering of evidence within such a team
   (Art. 3, recital 8);
- 42 Cross-border surveillance as referred to in the Convention implementing the Schengen
   43 Agreement (recital 9);
- Provisional measures with a view to confiscation (Art. 32, recital 34);
- Transfer of a person to another Member State for the purposes of prosecution, including
   bringing that person before a court for standing trial for which a European Arrest Warrant
   (EAW) should be issued (recital 25).
- 48 Requests for information on previous convictions should be made through ECRIS (European
   49 Criminal Record Information System).
- 50 For certain types of investigative measures, section (H)(1-7) should also be completed to provide 51 additional information required under this section.
- As far as possible, information that will be provided under sections (E), (H) and (I) should not be included under section (C), in particular, details of any special procedure / formalities to be followed should be indicated in section (I), and full address or a precise description of any place or person to be searched should be specified under section (E).
- Provide sufficient information to identify the evidence sought, for instance when requesting for an identification of person holding an IP address, give details on the type of data required, indicate IP address, date and time of the use, name and address of the service provider, name of the service; or when requesting a house search or search of premises, provide a description of the premises, indicate the owner of the premises, and the resident, if different from the owner, items to be looked for.
- 62 Where a temporary transfer of a person is requested, supplementary to section (H)(1), indicate:
- 63 the purpose for the transfer (for instance, witness, confrontation);
- 64 the dates by which that person must be transferred and returned;
- 65 information on custody conditions;
- under section (K): contact details of the authority responsible for making practical
   arrangements for the transfer.
- 68 Where a hearing of a person is requested, provide:
- sufficient information on the purpose of the hearing, for example by providing a list of
   questions to be asked in a document in attachment (in particular where the list is extensive)
   or under this section;
- an explanation that other questions arising during the hearing should also be asked;
- 73 under section (I)(1): where applicable, details of any special procedure/formalities to be 74 followed, for example, (1) hearing under oath; (2) participation of other concerned persons, 75 such as a holder of parental responsibility; (3) hearing to be conducted by a particular authority of the executing State; (4) information on the rights and obligations to be notified to 76 77 the person to be heard such as a right to be assisted by a lawyer/interpreter (if such information needs to be handed over to a person, such as in case when a signature of a 78 79 person on the list of rights is necessary to prove in the issuing State that he or she was 80 properly notified, it is advisable to attach it to the EIO); (5) information whether the person to be heard requires protection; 81
- under section (I)(2): where applicable, whether the issuing authority requests for one of
   more officials of the issuing State to be present at the hearing.

- 84 Where a hearing by video conference is requested, supplementary to this section, provide:
- under section (H)(2): name of the authority that will conduct the hearing, including contact
   details and language, reasons for requesting this measure, and information whether consent
   of the suspected or accused person was obtained for carrying out this measure;

under section (I)(1): where applicable, details of any special procedure/formalities to be
 followed, for example, (1) information on the rights and obligations to be notified to the person
 to be heard, such as a right to be assisted by a lawyer/interpreter; (2) information whether the
 person to be heard requires protection; (3) hearing under oath; (4) participation of other
 concerned parties, such as a holder of parental responsibility; (4) hearing to be conducted by
 a particular authority of the executing State.

- 94 If the interception of telecommunications is requested:
- 95 indicate the status of the person whose communications should be intercepted, for
   96 example a suspect, witness, victim or a person likely in contact with the suspect, in case such
   97 information is not included under section (E). This information might be essential to determine
   98 if the investigative measure could be authorised in a similar domestic case;

- under section (H)(7): provide reasons, why the measure is relevant for the criminal
 proceedings; information for the purpose of identifying the subject of interception; the desired
 duration; technical data and preference regarding the method of execution.

#### QUESTIONS:

1. When should an EIO be chosen?

2. In what cases could it be more practicable to resort to police cooperation?

3. Why is it recommendable to use e-tools when drafting an EIO and what are their advantages?

4. Why should you download an editable pdf version of the EIO in your language as well as in other languages?

5. What are the main general recommendations when filling in the form as regards handwriting, not relevant boxes and alteration of the form?

6. What do you have to do with the free text field for assistance/investigative measure required and with the relevant box/boxes?

7. Should separate EIOs be issued for each investigative measure? If the answer is 'no', explain what you have to do; if the answer is 'yes', explain as well.

8. What do EIOs cover?

9. In what cases does an EIO NOT apply?

10. What should you use to request information on previous convictions?

11. What is the purpose of filling in section H (1-7)?

12. Why is it that precise information should be included under sections (E), (H) and (I) rather than (C), and what type of information should be provided therein? Provide an example of information necessary to identify a person holding an IP address.

13. If a temporary transfer of a person is requested, what information should you include on top of that given under (H) (1)?

14. Indicate at least four basic items of information that should be provided if the hearing of a person is requested.

15. If a hearing by videoconference is requested, what additional information do you need to provide?

16. What should be specified if the order is issued for the interception of communications?

# (b) Writing emails. Go to Annex 2 and read the information on how to write an email in English. Once you have read it, draft the following emails.

**Practice 1**: You are Mr. (Aleksis) Ozola, a court officer in Rīgas pilsētas Latgales priekšpilsētas tiesa (Riga City Court, Latgale District), Latvia, and on 19 March you have received an email from the *Helsingin Käräjäoikeus*, Finland, informing you that an EIO form for the hearing of a witness by videoconference (pre-trial) has been sent. You would like to answer just to confirm acknowledgement of receipt of the email and informing Ms. Virtanen (your contact person) that you will send a further email once you have received the document itself. Draft an email.

**Practice 2**: You are Ms. (Hanna) Kowalski, a court officer at Sąd Okręgowy w Poznaniu (Regional Court, Poznań), Poland, and you have received from the Špecializovaný trestný súd (Special Criminal Court), Slovakia on 4 April an EIO (dated 27 March) for the hearing by telephone conference of what, reading the description on Section C of the Form, seems to be a witness. However, the box that has been ticked is "expert" and you would like them to clarify this point before proceeding any further. Draft an email. The contact person is Mr. (Jakub) Nagy.

#### Practice 3:

(a) You are Ms. (Daniela) Georgieva, a court officer at the Spetsializiran nakazatelen sad (Specialised Criminal Court), Bulgaria. Draft an email addressed to Mr. (Pedro) Fernández, who is a court officer at the *Audiencia Nacional*, Spain, letting him know that your court has sent an EIO for the interception of telecommunications. In your mail you also ask him to please confirm by email that the original form has been received.

(b) You are Mr. Fernández: confirm to Ms. Georgieva that you have received her email and that you need to have permission to send an informal (unofficial) acknowledgement of receipt by email once you get the EIO, so you need to consult with your supervisor first.

# 4. The enforcement of judgments: transfer

#### Case C-2/19. Mutual recognition of judgments and probation decisions.

[Source: http://curia.europa.eu/juris/document/document.jsf;jsessionid=C9BE2F16680A809E253C4384D6843F19?text=&docid=2 24731&pageIndex=0&doclang=EN&mode=Ist&dir=&occ=first&part=1&cid=7576442

In the text below you are provided with near-synonyms in square brackets for the missing words. Please provide the missing words in the gaps.

26 March 2020 (\*)

(1) \_\_\_\_\_ [final decision] OF THE COURT (First Chamber) 1 2

3	(Reference for a <b>(2)</b>	_ [ <i>prior</i> ] ruling — Framework Decision
4	2008/947/JHA — (3)	[reciprocal] recognition of judgments and
5	probation decisions — (4)	[sphere, ambit] — Judgment imposing a
6	suspended custodial (5)	[ <i>punishment, penalty</i> ]— Probation
7	measure — Obligation not to commit a n	ew (6) [ <i>crime</i> ] offence —
8	Obligation prescribed by (7)	[legislation])

- In (8) [proceedings, action] C-2/19, 9
- (9) \_\_\_\_\_ [application, petition] for a preliminary ruling under Article 267 10 TFEU from the Riigikohus (Supreme Court, Estonia), made by decision of 11 11 December 2018, received at the Court on 4 January 2019, in the criminal procedure 12 13 against
- A.P. 14
- (...) 15
- 1 This request for a preliminary ruling (10) \_\_\_\_\_ [involves] the interpretation of 16 Council Framework Decision 2008/947/JHA of 27 November 2008 on the application 17 of the principle of mutual (11) \_\_\_\_\_ [assimilation, acceptance, admission] 18 to judgments and probation decisions with a view to the (12) 19 20 [overseeing] of probation measures and alternative sanctions (OJ 2008 L 337, p. 102).
- 21 2 The request has been made in proceedings relating to the recognition in Estonia of a 22 judgment of the Rīgas pilsētas Latgales priekšpilsētas tiesa (Riga City Court, Latgale District, Latvia) by which A. P. was sentenced to a suspended term of three years' (13) 23 [incarceration, jailing]. 24
- (...) 25

#### The (14) \_\_\_\_\_ [disagreement, issue] in the main proceedings and the 26 question (15) \_\_\_\_\_ [directed, sent] for a preliminary ruling 27

- 28 13 By judgment of 24 January 2017, the Rīgas pilsētas Latgales priekšpilsētas tiesa (Riga 29 City Court, Latgale District) sentenced A. P. to a suspended term of three years' imprisonment. 30
- 31 14 On 22 May 2017, the Justiitsministeerium (Ministry of Justice, Estonia) (16) \_ [dispatched] to the Harju Maakohus (Court of First Instance, Harju, 32 Estonia) a request from the (17) \_\_\_\_\_\_ [*with jurisdiction*] Latvian authorities for recognition and (18) \_\_\_\_\_\_ [*execution*] of that judgment in Estonia. 33 34

- 15 By order of 16 February 2018, the Harju Maakohus (Court of First Instance, Harju) (19)
   *[accepted, said 'yes' to*] that request.
- Following an appeal (20) \_\_\_\_\_ [submitted] by A. P., the Tallinna
   Ringkonnakohus (Court of Appeal, Tallinn, Estonia) (21) \_\_\_\_\_ [supported,
   *confirmed*] that order, by order of 21 March 2018.
- 40 **17** A. P. brought an appeal against the order of 21 March 2018 before the **(22)** 41 [sending, dispatching] court.
- 18 The referring court finds, in the light of the judgment of 24 January 2017 of the Rīgas
  pilsētas Latgales priekšpilsētas tiesa (Riga City Court, Latgale District), that (23) *imposed on A. P. is contingent only upon the obligation, resulting from Paragraph 73(1)*of the Estonian Criminal Code, not to commit a new (24) \_\_\_\_\_ [*wilful, calculated*] offence.
- 19 The referring court considers, furthermore, that such an obligation does not correspond to any of the probation measures or (25) [optional; different within a number of choices] sanctions referred to in Article 4(1) of Framework Decision 2008/947.
- Since Estonian law authorises recognition of a judgment pursuant to Framework
  Decision 2008/947 only in so far as it imposes at least one of those probation measures
  or one of those alternative sanctions, the referring court is (26)
  [*unsure*] whether the framework decision must be interpreted as providing for
  recognition of a judgment such as that (27)
  [*rendered, pronounced, issued*] on 24 January 2017 by the Rīgas pilsētas Latgales priekšpilsētas tiesa (Riga
  City Court, Latgale District).
- In those circumstances, the Riigikohus (Supreme Court, Estonia) decided to (28)
   [*halt*] the proceedings and to refer the following question to the Court of Justice for a preliminary ruling:
- 'Is the recognition and supervision of execution of a judgment of a Member State (29) 62 \_ [consistent, in accordance with] with Framework Decision 63 [2008/947] even where the sentenced person has by that judgment been conditionally 64 [discharged, exempted] from the obligation to (31) 65 (30) [complete, carry out] a custodial sentence, without any additional 66 67 obligations being imposed, so that the person's only obligation is to (32) [abstain from, refrain from] committing a new intentional offence 68 during the probation period (this being a suspended sentence within the meaning of 69 Paragraph 73 of the Estonian Criminal Code)?' 70
- 71 (...)

72

#### Substance

- 30 By its question, the referring court asks, in essence, whether Article 1(2) of Framework
   Decision 2008/947 must be interpreted as meaning that recognition of a judgment that
   has imposed a custodial sentence whose execution is suspended subject to the (33)
   \_\_\_\_\_\_ [only, exclusive] condition that a legal obligation not to commit a new
   criminal offence during a probation period be (34) \_\_\_\_\_\_ [satisfied,
   observed, fulfilled] with falls within the scope of that framework decision.
- Article 1(2) of Framework Decision 2008/947 provides that the framework decision is to
   apply only to the recognition of judgments and, where applicable, probation decisions,
   to the (35) \_\_\_\_\_ [assignment, change, passing on] of responsibility for the

- supervision of probation measures and alternative sanctions and to all other decisions
   related to such recognition or supervision.
- 32 It follows from Article 2(1) of Framework Decision 2008/947 that, for the purposes of the
   framework decision, the term 'judgment' refers to a final decision or order of a (36)
   [*tribunal*] of the issuing Member State, (37)
- [*determining, confirming*] that a natural person has committed a criminal offence and imposing one of the measures listed in Article 2(1)(a) to (d).
- Since the question referred relates to recognition of a (38) \_\_\_\_\_\_ [coming from a judge or a court] decision that has imposed a custodial sentence whose execution is suspended, it must be determined whether such a judicial decision is to be (39) \_\_\_\_\_\_ [considered] as a judgment, within the meaning of Article 2(1) of Framework Decision 2008/947, on the basis of Article 2(1)(b) thereof, which refers to judicial decisions imposing a suspended sentence.
- 9534 The term 'suspended sentence' is defined in Article 2(2) of Framework Decision962008/947 as being a custodial sentence or measure involving (40)
- [*removal, privation*] of liberty, the execution of which is conditionally suspended, wholly
   or in part, when the sentence is (41) [given] by imposing one or more
   probation measures.
- 35 (42) \_\_\_\_\_ [*therefore*], it must be determined whether the obligation not to
   commit a new criminal offence during a probation period is a probation measure within
   the meaning of Framework Decision 2008/947.
- 103 (...)
- 104 58 It follows that it is incumbent upon the competent authority of the issuing Member State 105 to determine the conditions upon which suspension of the execution of the custodial 106 sentence or measure involving deprivation of (43) \_\_\_\_\_ [freedom] that is 107 imposed is contingent, in such a way as to (44) [allow, permit] the authorities of the executing Member State to identify, on the basis of the judgment or 108 109 probation decision, the probation measures imposed on the sentenced person. It is for 110 the referring court to establish whether, in the light of the matters set out in the 111 judgment forwarded, that is so in the (45) \_\_\_\_ \_\_\_\_\_ [*principal*] proceedings.
- 59 In the light of all the foregoing considerations, the answer to the guestion referred is that 112 Article 1(2) of Framework Decision 2008/947, read (46) 113 [together 114 with] Article 4(1)(d) thereof, must be interpreted as meaning that recognition of a judgment that has imposed a custodial sentence whose execution is suspended 115 subject to the sole condition that a (47) 116 [statutory, legitimate, lawful] obligation not to commit a new criminal offence during a probation period be complied 117 [is, is included] within the scope of that framework decision, 118 with **(48)** 119 provided that that legal obligation results from that judgment or from a probation 120 decision taken on the basis of that judgment, a (49) [issue, guestion] which is for the referring court to establish. 121

# 5. Freezing and confiscation

#### Read the following information about premodification in English:

A premodifier is a word that precedes the head of a noun phrase. They are either adjectives ("a cloudy day"), *-ed* or *-ing* participles ("a broken toy", "a growing problem"), adverbs ("extremely brilliant performance") or other nouns ("road accident"). The head is always the last noun in the string.

There are three main types of premodification: noun compounds (or compound nouns), adjectival premodification (either adjectives or participles) and mixed (which combine many possibilities (nouns, adjectives, adverbs, etc.).

(a) Noun compounds (or compound nouns)

They are strings of nouns of the type "noun as adjective", where the noun or nouns before the head behave gramatically as adjectives, so they do not have a plural form (with a few exceptions): a sheep dog, a race horse, a flower garden, a chess board, a shoe shop, a war story, a mountain plant. It is important to make a difference between "category" and "function": all nouns coming before the head are nouns as category, but they function as adjectives and therefore take on the grammatical behaviour of adjectives (no plural form).

Some compounds are hyphenated ("water-bottle"), some are written separately ("meat pie"), some have lexicalised as a single unit ("headmaster") and some can be written in these three ways ("paper-clip", "paper clip", "paperclip").

(b) Adjectival premodification

There are only adjectives before the noun head: "a beautiful day", "a tall young man".

(c) Mixed premodification

Here we may find not only a mixture of nouns and adjectives, but also other elements such as adverbs, prepositions, etc.: "a truly intelligent man", "extremely varied family topics", "up-to-the-minute fancy place", "compressed air blasting machine", etc.

#### Now put in the correct form of the following premodifiers:

[Sources: Council Framework Decision 2006/783 on the application of the principle of mutual recognition to confiscation orders, <u>https://eur-lex.europa.eu/legal-</u> <u>content/EN/TXT/PDF/?uri=CELEX:32006F0783&from=EN;</u> Council Framework Decision 2003/577 on the execution in the European Union of orders freezing property or evidence, <u>https://eur-lex.europa.eu/legal-</u> <u>content/EN/TXT/PDF/?uri=CELEX:32003F0577&from=EN]</u>

- 1. \_\_\_\_\_ (*freeze*) order.
- 2. \_\_\_\_\_ (confiscate) order.
- 3. \_\_\_\_\_ (judge) cooperation.
- 4. \_\_\_\_\_ (*pre-try*) orders.
- 5. \_\_\_\_\_ (bona fide, interest, three) parties.
- 6. \_\_\_\_\_ (organisation) crime.

8.       (detain) order.         9.       (finance) gain.         10.       (law) measures.         11.       (law) person.         12.       (nature) person.         13.       (availability, informed) system.         14.       (right) owner.         15.       (constitution) rules.         16.       (constitution) state.         18.       (execution) state.         19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (correce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.         36.       (crime) liability.	7	(monetary) laundering.
10.       (law) measures.         11.       (law) person.         12.       (nature) person.         13.       (availability, informed) system.         14.       (right) owner.         15.       (constitution) rules.         16.       (competence) authority.         17.       (issue) state.         18.       (execution) state.         19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	8	(detain) order.
11.       (law) person.         12.       (nature) person.         13.       (availability, informed) system.         14.       (right) owner.         15.       (constitution) rules.         16.       (competence) authority.         17.       (issue) state.         18.       (execution) state.         19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	9	(finance) gain.
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13.       (availability, informed) system.         14.       (right) owner.         15.       (constitution) rules.         16.       (competence) authority.         17.       (issue) state.         18.       (execution) state.         19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	11	_ ( <i>law</i> ) person.
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15.       (constitution) rules.         16.       (competence) authority.         17.       (issue) state.         18.       (execution) state.         19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	13	_ (availability, informed) system.
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19.       (move) property.         20.       (reason) grounds.         21.       (register) seat.         22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	17	_ ( <i>issue</i> ) state.
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22.       (write) record.         23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	20	_ ( <i>reason</i> ) grounds.
23.       (fill) amount.         24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	21	_ ( <i>register</i> ) seat.
24.       (contacted) points.         25.       (children) pornography.         26.       (environment) crime.         27.       (authority, negative form) entry.         28.       (grieve, body) injury.         29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	22	_ ( <i>write</i> ) record.
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29.       (hostage) taking.         30.       (steal) vehicles.         31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	27	_ (authority, negative form) entry.
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31.       (law, negative form) seizure of aircraft.         32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	29	_ ( <i>hostage</i> ) taking.
32.       (nation) law.         33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	30	_ ( <i>steal</i> ) vehicles.
33.       (coerce) measures.         34.       (procedure) rules.         35.       (effect, law) remedy.	31	_ ( <i>law, negative form</i> ) seizure of aircraft.
34	32	_ ( <i>nation</i> ) law.
35 ( <i>effect, law</i> ) remedy.	33	_ ( <i>coerce</i> ) measures.
	34	_ ( <i>procedure</i> ) rules.
36 ( <i>crime</i> ) liability.	35	_ ( <i>effect, law</i> ) remedy.
	36	_ ( <i>crime</i> ) liability.

# ANNEX

# ANNEX 2: E-MAILS IN ENGLISH

# 1. BASIC NETIQUETTE

- Be specific, brief and clear in the subject box and don't assume the recipient is familiar with the background / topic of your mail.
- Do not address recipients by their first name: use titles or forms of address.
- Keep to the register used by the original sender of the email. If the mail was very polite and formal, stay in the same register; if it was more relaxed, keep it without being overfamiliar.
- Do not assume that the addressee knows who you are: include a brief introduction / reminder of who you are in relation to the matter you are writing about.
- Try to keep messages brief, concise and to the point.
- Use short sentences rather than long, subordinate sentences.
- Try not to use capital letters or oversized fonts, they may be offensive.
- Do not abuse bold fonts.
- Try not to use exclamation marks.
- Layout your message for readability: use headings, spaces and breaks between paragraphs. Your email should not be a burden to read.
- When an email has to explain many issues, include a bullet list in the body of your email.
- Try not to use abbreviations or acronyms unless that person is familiar with them.
- Avoid marking an email 'urgent' or 'high priority' if it is not.
- Give attachments an identifiable and logical name.
- Make sure your mail includes "signature": institution, position held, etc., so that the recipient knows who he/she is addressing.
- Always revise your mail before sending it: correct punctuation, grammar and spelling.

# 2. LANGUAGE STRATEGIES

- Present your request politely by introducing it as a question ('Do you think you could...?' 'Would you be so kind as to...?').
- If you are pressing a request, or the request you make is not part of the recipient's strict duties, try to use an introductory phrase to prepare the listener for your message ('Do you think you could possibly'; 'I was wondering...'; 'One possibility might be...').
- Use *could*, *would* or *might*, they sound more tentative and less assertive.
- Mitigate the impact of saying that you cannot help by 'toning down' or qualifying the negative reply using phrases like 'I am afraid'.
- Try to use a word with 'not' rather than a directly negative word ('This may not be possible' instead of 'This is impossible').
- Use comparatives to mitigate the message ('It might be better to...').
- Use a continuous form ('I was wondering...') instead of a simple form ('I wondered...') to make a suggestion more flexible.

# 3. USEFUL EXPRESSIONS

	Informal e-mail	Dear Mary / John,
Best wishes, All the best, Warm regards, (not too informal but not too formal either)Formal e-mailDear Sir, (a man whose name you don't know) Dear Madam, (a woman, single or married, whose name you		Sorry it's taken me so long to write.
Dear Madam, (a woman, single or married, whose name you		Best wishes, All the best,
<ul> <li>Dear Mr. / Mrs. / Miss / Ms. Smith,</li> <li>Dear Sir or Madam (<i>when you don't know name or sex</i>),</li> <li>Dear Sirs, (<i>to address a company / firm where at least one of the members is male</i>)</li> <li>[Initials or first names are <u>not</u> used with courtesy titles, e.g. "*Dear Mr. John Smith"]</li> <li>I am writing in reply to your mail of 10 June regarding</li> <li>Further to our previous mail, I am pleased to confirm our appointment for 11.00am on Tuesday, 7 March.</li> <li>I would be grateful if you could</li> <li>If you would like any further information, please don't hesitate to contact me.</li> <li>I look forward to hearing from you.</li> <li>Regards,</li> <li>Kind regards,</li> <li>(If you started the mail with Dear Mr. / Mrs., then use "Yours) sincerely"; if you started with Dear Sir / Madam, then use "Yours)</li> </ul>	Formal e-mail	<ul> <li>Dear Madam, (a woman, single or married, whose name you don't know)</li> <li>Dear Mr. / Mrs. / Miss / Ms. Smith,</li> <li>Dear Sir or Madam (when you don't know name or sex),</li> <li>Dear Sirs, (to address a company / firm where at least one of the members is male)</li> <li>[Initials or first names are <u>not</u> used with courtesy titles, e.g. "*Dear Mr. John Smith"]</li> <li>I am writing in reply to your mail of 10 June regarding</li> <li>Further to our previous mail, I am pleased to confirm our appointment for 11.00am on Tuesday, 7 March.</li> <li>I would be grateful if you could</li> <li>If you would like any further information, please don't hesitate to contact me.</li> <li>I look forward to hearing from you.</li> <li>Regards,</li> <li>Kind regards,</li> <li>[If you started the mail with Dear Mr. / Mrs., then use "Yours) sincerely"; if you started with Dear Sir / Madam, then use "Yours</li> </ul>
faithfully"].		laithiuny J.